

3 October 2011 Swansea Board of Trustees Minutes

Pro-Tem President Thacker called the Village of Swansea Regular Board of Trustees Meeting to order at 7:07 p.m. at the Swansea Government Center, 1400 Illinois Street, Swansea, Illinois. **Clerk O'Neill led the Pledge to the Flag & called roll** – Trustee Freed O'Malley, Saak, Sutterfield, Thacker, & Wells answered.

Others present: Chief Mike Arnold and Deputy Chief Craig Coughlin of the Police Department, Treasurer Mike Leopold, Fire Chief John McGuire, John Budde of the Street Dept, Administrator John Openlander, Missy Roth of Building & Zoning, Rick Tucker of the Sewer Department, Village Clerk Lauren O'Neill, Gene Kish, Belleville News Democrat Reporter Jacqueline Lee, Rocky McDonald, Ken Mueller, Doris Rebenstorff. **Absent:** President Rauckman.

Clerk O'Neill noted that the Engineer's Report was removed from the Agenda and presented the Consent Items for approval including – **Meeting Minutes:** 19 September 2011 **Board of Trustees**, 19 September 2011 **Committee Reports:** Personnel, Finance, Business-Land-Development, Roads-Building-Grounds, Environmental, Safety, Parks, Communications. **Motion to review in total the Consent Items** by Wells second by Saak. **Clerk O'Neill requested Trustees' voice votes** - Freed (aye), O'Malley (aye), Saak (aye), Sutterfield (aye), Thacker (aye), Wells (aye).

Motion to accept the Consent Items by O'Malley second by Wells. **Clerk O'Neill requested Trustees' voice votes** - Freed (aye), O'Malley (aye), Saak (aye), Sutterfield (aye), Thacker (aye), Wells (aye).

Clerk O'Neill called for Correspondence regarding Ameren Illinois Tax Correction and reviewed the email to Missy Roth from Robert Cecil of Ameren dated 29 Sep 2011 noting the totals for the accounts that were charged the wrong tax per Swansea's audit (Gas \$4,360.61, Electric \$6,639.34 and Total of \$10,999.95) and indicating that Ameren will pay the \$10,999.95 on 31 October 2011 with Swansea's regular monthly revenues and the revenue statement will identify the additional amounts clearly. **Motion to accept the correspondence, place it on file and thank Missy Roth for her work** by O'Malley second by Wells. **Clerk O'Neill requested Trustees' voice votes** - Freed (aye), O'Malley (aye), Saak (aye), Sutterfield (aye), Thacker (aye), Wells (aye).

Motion to approve the 16 through 29 September 2011 Bills adjusted from the report amount of **\$118,957.10** [List of Bills \$118,957.10 + Pre-Paid Bills \$0.00] to remove Illinois Municipal League (IML) Conference attendance travel expenses to allow for further review and have the funds drawn from proper accounts by O'Malley second by Saak. Wells discussed his understanding that only the Conference fees and no travel expenses associated with attendance were allowed. O'Malley reviewed her understanding that the mileage or other means of travel to and from the Chicago conference were to be born by the conference attendees and the other travel expenses were allowable and included in the budget. Openlander indicated his understanding consistent with O'Malley's, and said that a memo was not sent to address IML conference travel expenses and changes in their treatment. It was noted that last year travel expenses were submitted for reimbursement and paid, and attendees also chose not to submit travel expenses for reimbursement. The Board indicated a desire to review their understandings with Rauckman, and remove IML Conference travel expenses on the second page of the bills listing to allow for review. **Clerk O'Neill requested Trustees' roll call votes** - Freed (aye), O'Malley (aye), Saak (aye), Sutterfield (aye), Thacker (aye), Wells (aye).

Clerk O'Neill noted no Old Business or Consent items removed/requiring review, and provided New Business Ordinance and Resolution numbers.

Motion to read Ordinance 1627 (Fire Inspection Fee Amendment) by title only by O'Malley second by Wells. **Clerk O'Neill requested Trustees' voice votes** - Freed (aye), O'Malley (aye), Saak (aye), Sutterfield (aye), Thacker (aye), Wells (aye). **Clerk O'Neill read Ordinance 1627**, an ordinance to amend the Swansea Municipal Code, Chapter 15 Swansea Building Code, Part 6 Fire Code Regulations, Section 15-605 Additional Inspections and Fees, by waiving the fee for certain institutions and by inserting fees for late payment of inspection fees. **Motion to accept Ordinance 1627** & declare it passed by Wells second by Sutterfield. Openlander reviewed that the current version of the Ordinance, included per committee review the additional late fee penalty information,

and read Section 15-605 Paragraph (C), "A late fee in the amount of fifty (50) percent of the inspection fee shall be assessed on any Fire Code inspection fee that is due and payment is not received by the Code Administrator within thirty (30) days after the date of the invoice. An additional late fee of fifty (50) percent of the inspection fee shall be imposed for any fee not received within ninety (90) days of the date of the original invoice." **Clerk O'Neill requested Trustees' roll call votes** - Freed (aye), O'Malley (aye), Saak (aye), Sutterfield (aye), Thacker (aye), Wells (aye).

Motion to read Ordinance 1628 (Renaming Jameson Court as Betty Jewell Court) by title only by Wells second by Saak. **Clerk O'Neill requested Trustees' voice votes** - Freed (aye), O'Malley (aye), Saak (aye), Sutterfield (aye), Thacker (aye), Wells (aye). **Clerk O'Neill read Ordinance 1628**, an ordinance renaming Jameson Court as Betty Jewell Court in the Village of Swansea. **Motion to accept Ordinance 1628 & declare it passed** by Wells second by O'Malley. **Clerk O'Neill requested Trustees' roll call votes** - Freed (aye), O'Malley (aye), Saak (aye), Sutterfield (aye), Thacker (aye), Wells (aye).

Motion to read Resolution 1-1772 (Sewer Pump Inspection & Maintenance Contract) by title only by Wells second by Saak. **Clerk O'Neill requested Trustees' voice votes** - Freed (aye), O'Malley (aye), Saak (aye), Sutterfield (aye), Thacker (aye), Wells (aye). **Clerk O'Neill read Resolution 1-1772**, a resolution of the Board of Trustees of the Village of Swansea authorizing the President of the Board of Trustees to accept the bid and execute a contract with Illinois Electric Works for inspection and maintenance of waste water pumps. **Motion to adopt Resolution 1-1772 & declare it passed** by Wells second by Saak. **Clerk O'Neill requested Trustees' roll call votes** - Freed (aye), O'Malley (aye), Saak (aye), Sutterfield (aye), Thacker (aye), Wells (aye).

Clerk O'Neill called for Announcements and none were heard.

Motion to adjourn by Saak second by Freed. **Clerk O'Neill requested Trustees' roll call votes** - Freed (aye), O'Malley (aye), Saak (aye), Sutterfield (aye), Thacker (aye), Wells (aye). **Adjourned 8:18 p.m.**

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