

21 NOVEMBER 2011 – PERSONNEL COMMITTEE MINUTES

Chairman O'Malley called the regular meeting of the Personnel Committee to order at 6:03 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Susan O'Malley, Chairperson
David Thacker, Trustee
Brian Wells, Trustee
Bill Saak, Trustee
David Freed, Trustee
Ron Sutterfield, Alternate

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Stephanie Renner of Accounting, Richard Cannady, Doris Rebenstorff, Gene Kish, Rick Drury, Jason Hark, Jacqueline Lee & Tom Braun.

1. Intergovernmental Personnel Benefits Cooperative Update – Gregg Aleman of Gallagher Benefit Services reported on the condition of the Swansea medical, dental and life insurance program after six months in the municipal insurance cooperative. Mr. Aleman stated that premiums are exceeding claims, and if the trend continues, that a reserve in the fund will be attained at the end of the year.

2. Draft Resolution-Illinois Municipal Retirement Fund Trustee Election -- Administrator Openlander reported that a position is open on the retirement fund board. The position is designated for a representative of local governments. Motion made by Mr. Wells, and seconded by Mr. Freed to cast Swansea Board vote for candidate Mark Nannini. Motion approved unanimously.

Motion made by Mr. Thacker, and seconded by Mr. Wells to adjourn the meeting. Meeting adjourned at 6:09 p.m.

Minutes recorded by:


John Openlander
Village Administrator

21 NOVEMBER 2011 – FINANCE COMMITTEE MINUTES

Chairman O'Malley called the regular meeting of the Finance Committee to order at 6:09 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Susan O'Malley, Chairperson
Brian Wells, Trustee
Ron Sutterfield, Trustee
David Freed, Trustee
Bill Saak, Trustee
David Thacker, Trustee (alternate)

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Stephanie Renner of Accounting, Richard Cannady, Doris Rebenstorff, Gene Kish, Rick Drury, Jason Hark, Jacqueline Lee & Tom Braun.

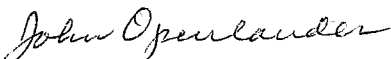
1. Draft Ordinance-Tax Levy – Budget Officer O'Malley stated that a new actuarial report on the financial condition of the police pension has been requested by the Police Pension Board. If an increase in the police pension levy is requested, then the levy must be reduced in other categories in order to keep the increase below five percent. Mr. Wells urged the committee to reduce the total levy to show the Board's effort to keep the Village's property tax levy as low as possible. Motion made by Ms. O'Malley, and seconded by Mr. Freed to forward the tax levy ordinance to the Board. Motion approved unanimously.

2. Draft Ordinance-Tax Levy Abatement – Budget Officer O'Malley proposed an ordinance to reduce the firehouse bond levy by \$35,000.00 by using fire house bond reserves to pay that amount on the debt for the construction of Fire Station 2. Motion made by Ms. O'Malley, and seconded by Mr. Freed to forward the ordinance to the Board. Motion approved unanimously.

3. Draft Resolution-Liability Insurance – Administrator Openlander noted that Ms. O'Malley and Mr. Sutterfield interviewed representatives of three firms submitting proposals for liability insurance for the Village for 2012. The low bid of \$175,000.00 was submitted by Gallagher Risk Management Services. A question arose concerning co-insurance on the Gallagher proposal. The resolution was held in committee until the question could be researched by Administrator Openlander.

Motion made by Mr. Wells, and seconded by Mr. Freed to adjourn the meeting. Meeting adjourned at 6:28 p.m.

Minutes recorded by:



John Openlander
Village Administrator

21 NOVEMBER 2011 – BUSINESS & LAND DEVELOPMENT COMMITTEE MINUTES

Chairman Saak called the regular meeting of the Business & Land Development Committee to order at 6:28 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Bill Saak, Chairperson
Susan O'Malley, Trustee
David Thacker, Trustee
Brian Wells, Trustee
David Freed, Trustee
Ron Sutterfield, Alternate

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Stephanie Renner of Accounting, Richard Cannady, Doris Rebenstorff, Gene Kish, Rick Drury, Jason Hark, Jacqueline Lee & Tom Braun.

1. Release of Liens-Jamestown Apartments – Administrator Openlander stated that the owner of the Jamestown Apartments, Mr. Phil Tegtmeier, has requested that the Village release sewer, board-up and trash removal liens of approximately \$2,800.00 left after the foreclosure on the previous owner of the apartments. Mr. Openlander noted that Mr. Tegtmeier has paid thousands in other liens left from the previous owner, and that he has renovated approximately two-thirds of the units in the apartment complex. The committee requested a resolution be prepared for consideration at the next meeting.

2. Findings of Fact-Appl.11-203-Pole Signs – Administrator Openlander stated that Midwest Transit Equipment, 725 North Belt West, has requested a change in the sign code to permit enlargement of pole signs, when the elevation of the land impairs the visibility of a monument type sign. The Planning & Zoning Board recommended approval of the revision to the sign code. Motion made by Mr. Thacker, and seconded by Ms. O'Malley to forward the findings of fact and recommendation to the Board. Motion approved unanimously.

3. Draft Ordinance-Pole Signs – Administrator Openlander presented an ordinance to amend the sign code to permit the enlargement of an existing pole sign if site conditions impair the visibility of a monument type sign, to address the request to amend the code requested by Midwest Transit Equipment. Motion made by Mr. Thacker, and seconded by Mr. Wells to forward the ordinance to the Board. Motion approved unanimously.

4. 320 Arbor – Administrator Openlander reported that the building inspector is arranging for a structural engineer to inspect the interior of the house to give a professional assessment of whether the building can be repaired or whether demolition is necessary.

5. 1201 Kinsella – Administrator Openlander reported that that the Village Attorney is preparing a release for the owner's personal representative to sign authorizing the demolition of the house and acknowledging that a lien will be placed on the property if the demolition cost is not paid.

Motion made by Mr. Thacker, and seconded by Ms. O'Malley to adjourn. Meeting adjourned at 6:47 p.m.

Minutes recorded by:

John Openlander
John Openlander
Village Administrator

21 NOVEMBER 2011 – ROADS, BUILDINGS & GROUNDS COMMITTEE MINUTES

Chairperson David Thacker called the regular meeting of the Roads, Buildings, & Grounds Committee to order at 6:47 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

David Thacker, Chairperson
Ron Sutterfield, Trustee
Bill Saak, Trustee
Brian Wells, Trustee
Susan O'Malley, Trustee
David Freed, Trustee (Alternate)

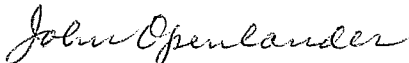
Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Stephanie Renner of Accounting, Richard Cannady, Doris Rebenstorff, Gene Kish, Rick Drury, Jason Hark, Jacqueline Lee & Tom Braun.

Purchase of Lots-Rte. 159 at J Street – Administrator Openlander stated that Mr. Rick Brown had contacted him after hearing from the last meeting that the committee rejected his purchase price of \$125,000.00 for the two lots along the east side of Rte. 159 at the city limit of Swansea and Belleville. Mr. Brown asked Mr. Openlander to ask the committee to offer a price for the two lots that the Village would be willing to pay. No recommendation was received from the committee.

Motion made by Mr. Saak, and seconded by Ms. O'Malley to adjourn. The meeting adjourned at 6:50 p.m.

Minutes recorded by:



John Openlander
Village Administrator

21 NOVEMBER 2011 – ENVIRONMENTAL COMMITTEE MINUTES

Chairman Thacker called the regular meeting of the Environmental Committee to order at 6:50 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Dave Thacker, Chairperson
Susan O'Malley, Trustee
David Freed, Trustee
Ron Sutterfield, Trustee
Bill Saak, Trustee
Brian Wells, Alternate

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Stephanie Renner of Accounting, Richard Cannady, Doris Rebenstorff, Gene Kish, Rick Drury, Jason Hark, Jacqueline Lee & Tom Braun.

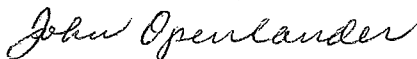
1. Sewer Pipe Replacement-Richard Cannady – Administrator Openlander reported that the Village had televised the sewer main this summer and that though there is a slight low spot in the pipe, it does not warrant replacement. Mr. Cannady stated that he had been promised by Mayor Gray that condition of the pipe which is causing backups at his house would be fixed permanently. Mr. Cannady stated that he was present when the line was televised and that the pipe had broken pieces in the line. The committee decided to review the video of the line before taking any action.

2. Draft Agreement-Township Sewer Service – Motion made by Mr. Thacker, and seconded by Mr. Saak to conduct a closed session (5 ILCS 120/2 c 11) to discuss pending litigation. Motion approved unanimously at 7:06 p.m. The committee resumed the public meeting at 7:31 p.m. The committee requested changes to the proposed agreement.

3. Draft Resolution-2012 Sewer Lining Project-Block Grant Contract – Administrator Openlander stated that the Village has been awarded a grant of \$64,000.00 of federal block grant funds for sewer lining in 2012. The area designated is at 17th Street and Penrose Drive and also Pine Street. The resolution authorizes the Village to participate in the grant program for 2012. Motion was made by Mr. Saak, and seconded by Ms. O'Malley to forward the resolution to the Board. Motion approved unanimously.

Motion made by Ms. O'Malley, and seconded by Mr. Freed to adjourn. Meeting adjourned at 7:34 p.m.

Minutes recorded by:



John Openlander
Village Administrator

21 NOVEMBER 2011 – PUBLIC SAFETY COMMITTEE MINUTES

Chairman Wells called the regular meeting of the Public Safety Committee to order at 7:34 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Brian Wells, Chairman
Ron Sutterfield, Trustee
Dave Thacker, Trustee
Bill Saak, Trustee
Susan O'Malley, Trustee
David Freed, Trustee (alternate)

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Stephanie Renner of Accounting, Richard Cannady, Doris Rebenstorff, Gene Kish, Rick Drury, Jason Hark, Jacqueline Lee & Tom Braun.

1. Draft Ordinance-Insurance Requirements-Meat Shoots – Administrator Openlander presented an ordinance to require that groups sponsoring meat shoots submit proof of insurance in the amount of \$1,000,000.00, naming the Village as additionally insured. Mayor Rauckman requested that the proposed ordinance be revised to require the event hall to also provide proof of insurance, and to submit a site plan showing the shooting location at the site. Mr. Openlander will revise the ordinance as requested.

2. Draft Ordinance-Permits and Procedures for Closing Streets – Administrator Openlander presented an ordinance to establish a procedure to close streets for block parties and community events such as 5 K runs. Mr. Wells requested the proposed ordinance be revised to require that the Board of Trustees be notified of all block parties. Mr. Openlander will revise the ordinance as requested.

3. F.O.P. Request-Use of Firehouse Exercise Equipment – Administrator Openlander stated that the police union has requested permission to use the exercise equipment at Fire Station #2. Fire Chief McGuire stated that the police were always permitted to use the equipment, and some officers do exercise there. The Chief said some of the equipment belonged to the Civic Association and some was purchased with Village funds. Mayor Rauckman requested that the Chief provide a list of equipment and the ownership of each piece. Motion made by Mr. Wells, and seconded by Ms. O'Malley to authorize off-duty use of the exercise room by the police with rules on hours and related issues to be established with the Village Administrator. Motion approved unanimously.

4. Ambulance Contract – Motion made by Mr. Wells, and seconded by Mr. Thacker to conduct a closed session (5 ILCS 120/2 c 6) for setting the price for the lease of Village property. Motion approved unanimously at 7:52 p.m. The committee resumed the public meeting at 8:29 p.m. Motion made by Mr. Wells, and seconded by Mr. Sutterfield to request that the Mayor and Public Safety Committee chairman meet with the owner of MedStar ambulance to discuss the contract. Motion approved unanimously.

Motion made by Mr. Thacker, and seconded by Ms. O'Malley to adjourn. Meeting adjourned at 8:30 p.m.

Minutes recorded by:

John Openlander

John Openlander
Village Administrator

21 NOVEMBER 2011 – PARKS COMMITTEE MINUTES

Chairman Saak called the regular meeting of the Parks Committee to order at 8:30 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Bill Saak, Chairperson
Brian Wells, Trustee
Ron Sutterfield, Trustee
David Freed, Trustee
David Thacker, Trustee
Susan O'Malley, Alternate

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Stephanie Renner of Accounting, Richard Cannady, Doris Rebenstorff, Gene Kish, Rick Drury, Jason Hark, Jacqueline Lee & Tom Braun.

1.#3 Schae-fries Drive Property Acquisition Update – Administrator Openlander stated that the Illinois Department of Natural Resources had approved the appraisal of the land, which valued the property at \$95,000.00, and authorized the Village to proceed with the purchase.

2.Thompson Property-Bike Path & Sewer Line – Administrator Openlander stated that an opportunity is available to create a route for a bike path spur from the MetroBinkLink trail immediately west of IL Rte. 159 to Mel Price Park. With the acquisition of the #3 Schae-fries Drive property, it may be advisable to acquire the un-developable ridge of the Thompson property to the north, which abuts Boul Avenue. Acquisition of a portion of the Thompson property would also provide a route to construct a sewer main from Schae-fries Drive to Boul Avenue, which would allow the elimination of the lift station on Schae-fries. An estimate of the cost of the survey, subdivision plat and sewer feasibility was between \$8,000.00 and \$10,000.00. Motion made by Mr. Wells, and seconded by Mr. Thacker to proceed with the engineering work. Motion approved unanimously.

3.Stream Clean-up Grant – Mr. Wells suggested that the Village apply for funds for stream clean-up with the Illinois Environment Protection Agency for Richland Creek. In the area where the Richland Creek bikeway opened this year, there are tires and other debris in the creek. The grant program does not require local matching funds. The consensus of the committee was to proceed with making application for funds.

Motion made by Mr. Wells, and seconded by Mr. Thacker to adjourn. Meeting adjourned at 8:37 p.m.

Minutes recorded by:



John Openlander
Village Administrator

21 NOVEMBER 2011–CITIZEN COMMUNICATIONS COMMITTEE MINUTES

Chairman Freed called the regular meeting of the Citizen Communications Committee to order at 8:37 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

David Freed, Chairperson
Brian Wells, Trustee
Ron Sutterfield, Trustee
Bill Saak, Trustee
David Thacker, Trustee
Susan O'Malley, Alternate

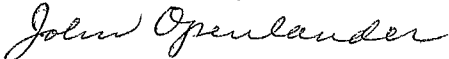
Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Stephanie Renner of Accounting, Richard Cannady, Doris Rebenstorff, Gene Kish, Rick Drury, Jason Hark, Jacqueline Lee & Tom Braun.

Mock-up of December Issue – A revision to the "In Your Corner" article was suggested, removing the word Christmas and inserting holiday in its stead.

Motion made by Mr. Saak, and seconded by Mr. Freed to adjourn. Meeting adjourned at 8:38 p.m.

Minutes recorded by:



John Openlander
Village Administrator

FINAL