

7 NOVEMBER 2011 – PERSONNEL COMMITTEE MINUTES

Chairman O'Malley called the regular meeting of the Personnel Committee to order at 6:20 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Susan O'Malley, Chairperson
David Thacker, Trustee
Brian Wells, Trustee
Bill Saak, Trustee
David Freed, Trustee
Ron Sutterfield, Alternate


Others Present

President Jim Rauckman, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Judy Hagen, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Rocky McDonald, Ken Mueller, Doris Rebenstorff & Gene Kish. Treasurer Mike Leopold was absent.

Appointment of Part-time Telecommunicator Kyle Shields – Chief Arnold noted the recent resignation of April Roy. He stated that applicant Shields is currently working as a dispatcher for St. Clair County, and was able to work part time for the Village beginning immediately due to certification with the county. Motion made by Mr. Saak, and seconded by Ms. O'Malley to approve the appointment of Kyle Shields as a part time Telecommunicator. Motion approved unanimously.

Motion made by Mr. Thacker, and seconded by Mr. Wells to adjourn the meeting. Meeting adjourned at 6:21 p.m.

Minutes recorded by:



John Openlander
Village Administrator

7 NOVEMBER 2011 – FINANCE COMMITTEE MINUTES

Chairman O'Malley called the regular meeting of the Finance Committee to order at 6:21 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Susan O'Malley, Chairperson
Brian Wells, Trustee
Ron Sutterfield, Trustee
David Freed, Trustee
Bill Saak, Trustee
David Thacker, Trustee (alternate)

Others Present

President Jim Rauckman, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Judy Hagen, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Rocky McDonald, Ken Mueller, Doris Rebenstorff & Gene Kish. Treasurer Mike Leopold was absent.

1. Tax Levy Discussion/Announcement – Budget Officer O'Malley stated that she had reviewed the levy proposed by Administrator Openlander and changed some levy components, but the levy total is the same as proposed. Ms. O'Malley also recommended a \$35,000.00 tax levy abatement on the Firehouse bond and interest levy, using reserve funds, to reduce the total levy. The levy figure is 4.7 per cent higher than last year, but when new construction is considered, the levy is actually 2 per cent higher than last year. Ms. O'Malley announced the total estimated levy to be \$916,782.00. Motion to approve the levy estimate made by Mr. Thacker, and seconded by Mr. Freed. Motion approved unanimously.

2. Draft Ordinance-Tax Levy – Administrator Openlander stated that the tax levy ordinance has been prepared using the levy amounts suggested by Budget Officer O'Malley. Ms. O'Malley noted that downstate police and fire pension statutes had been amended, and there may be a need to obtain an actuary report this year. Chief McGuire stated the firefighter pension board would accept the proposed levy without a new report. The police pension board will be contacted. Mr. Openlander stated the Finance Committee will need to make any changes to the levy at the November 21, 2011 meeting in order to have the Board vote on the levy at the December 7th meeting.

3. Draft Resolution-IML Conference Expense Payment – Mr. Wells stated that the elected officials and the administrator should pay their lodging, meals, transportation and related expenses for attendance at the annual Illinois Municipal League conference because the employees have had to make sacrifices in the last few years. Motion made to amend the resolution to insert "their own" in the place of "all." Motion to approve the amendment and the amended resolution made by Mr. Saak, and seconded by Mr. Wells. Motion approved unanimously.

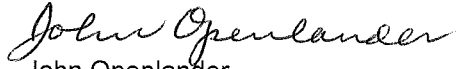
4. Approval of Purchases – Administrator Openlander requested approval for web site and email hosting by GoDaddy at \$700.11 for three years, a tailgate model salt spreader at \$3,822.00, and a snow plow blade at \$2,500.00. Motion made by Ms. O'Malley, and seconded by Mr. Wells to approve the purchases as requested. Motion approved unanimously.

5. Budget Schedule – Administrator Openlander distributed a revised schedule which included setting the tax levy and approving the Village budget. There were no questions.

6. Budget Report – Motion made by Ms. O'Malley, and seconded by Mr. Wells to add the monthly budget report to the agenda. Motion approved. Ms. O'Malley stated that expenses in the general revenue budget are under budget.

Motion made by Mr. Wells, and seconded by Mr. Sutterfield to adjourn the meeting. Meeting adjourned at 6:51 p.m.

Minutes recorded by:

A handwritten signature in cursive script that reads "John Openlander".

John Openlander
Village Administrator

7 NOVEMBER 2011 – BUSINESS & LAND DEVELOPMENT COMMITTEE MINUTES

Chairman Saak called the regular meeting of the Business & Land Development Committee to order at 6:51 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Bill Saak, Chairperson
Susan O'Malley, Trustee
David Thacker, Trustee
Brian Wells, Trustee
David Freed, Trustee
Ron Sutterfield, Alternate

Others Present

President Jim Rauckman, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Judy Hagen, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Rocky McDonald, Ken Mueller, Doris Rebenstorff & Gene Kish. Treasurer Mike Leopold was absent.

1. Draft Resolution-Willow Walk Subdivision Phase 2 Final Plat – Administrator Openlander noted that the plat depicts the land immediately west of the Bank of Edwardsville on Sullivan Drive at Whispering Walk Way, and consists of five lots around a cul-de-sac. The pavement has been inspected and approved by the Village staff. Motion made by Mr. Wells, and seconded by Mr. O'Malley to forward the resolution to the Board. Motion approved unanimously.

2. 320 Arbor – Administrator Openlander stated that the owner is no longer cooperating with her social worker, and therefore it may be necessary to proceed with the demolition of the house. Mr. Openlander will speak with the Village Attorney about proceeding.

3. 1201 Kinsella – Administrator Openlander reported that the company paying the back taxes on the property has not returned several calls from the building inspector inquiring about the company's plan for the property. It appears that it will be necessary to proceed with demolition. Mr. Openlander will speak with the Village Attorney about proceeding.

Motion made by Mr. Thacker, and seconded by Mr. Freed to adjourn. Meeting adjourned at 7:09 p.m.

Minutes recorded by:



John Openlander
Village Administrator

7 NOVEMBER 2011 – ENVIRONMENTAL COMMITTEE MINUTES

Chairman Thacker called the regular meeting of the Environmental Committee to order at 7:09 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Susan O'Malley, Trustee
David Freed, Trustee
Ron Sutterfield, Trustee
Bill Saak, Trustee
Brian Wells, Alternate

Others Present

President Jim Rauckman, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Judy Hagen, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Rocky McDonald, Ken Mueller, Doris Rebenstorff & Gene Kish. Treasurer Mike Leopold was absent.

1. Sewer Pipe Replacement-Richard Cannady – Administrator Openlander reported that Mr. Cannady was not able to attend the meeting this evening. Mr. Cannady requested that the item be placed on the November 21, 2011 agenda.

2. Township Contract-Correspondence from Township – Mayor Rauckman stated that the Village had received a contract proposal which was developed last year by the Township and Village engineers, with a cover letter from the Township Board stating their position on the contract negotiations. The mayor further stated that Township Supervisor Buchanan requested a meeting with him. The meeting was scheduled for the following day. The committee took no action on the contract pending the mayor's meeting.

3. Draft Resolution-Billing Township Sewer Service Customers – Administrator Openlander stated that at the last meeting Mr. Wells had requested a resolution affirming the Board of Trustees' decision to end negotiations for a new contract, request a flat payment of \$1,029,052 annually, and if the Township rejected the payment plan, then bill the Township customers directly after the expiration of the current contract. Considering the request for a meeting between the Mayor and the Township Supervisor, motion was made by Ms. O'Malley, and seconded by Mr. Thacker to hold the resolution in committee. Motion approved unanimously.

4. Draft Resolution-Pump Replacement -- Superintendent Tucker explained that one of the pumps at the Parkway Lift Station, on Frank Scott Parkway, was inoperable, and that repairs would cost approximately \$5,700 and a new pump would cost \$6,000 to \$9,000. The pump was ten years old. The low bid was submitted by Municipal Equipment Company at approximately \$6,000.00, with exact shipping and modification costs unknown at this time. Motion made by Mr. Sutterfield, and seconded by Ms. O'Malley to forward to the Board the resolution approving the bid of Municipal Equipment Company. Motion approved unanimously.

5. Draft Resolution-Sewer Plant Fence – Administrator Openlander stated that three hundred sixty feet of fence was needed to fully enclose the sewer plant. Full enclosure has become necessary due to the opening of the bicycle path immediately east of the plant. The low bid was received from Belleville Fence Company in the amount of \$8,171.00. Motion made by Mr. Saak, and seconded by Ms. O'Malley to forward to the Board the resolution approving the bid of Belleville Fence Company. Motion approved unanimously.

Motion made by Mr. Saak, and seconded by Ms. O'Malley to adjourn. Meeting adjourned at 7:25 p.m.

Minutes recorded by:

John Openlander
John Openlander
Village Administrator

7 NOVEMBER 2011 – PUBLIC SAFETY COMMITTEE MINUTES

Chairman Wells called the regular meeting of the Public Safety Committee to order at 7:25 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Brian Wells, Chairman
Ron Sutterfield, Trustee
Dave Thacker, Trustee
Bill Saak, Trustee
Susan O'Malley, Trustee
David Freed, Trustee (alternate)

Others Present

President Jim Rauckman, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Judy Hagen, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Rocky McDonald, Ken Mueller, Doris Rebenstorff & Gene Kish. Treasurer Mike Leopold was absent.

1. Possible Grievance Arbitrations – Administrator Openlander stated that two grievances filed by police officers, one involving the use of sick leave and the other involving approval of secondary employment, had progressed to the stage of arbitration. Motion made by Mr. Wells, and seconded by Ms. O'Malley to conduct a closed session (5 ILCS 120/2 c 11) to discuss the probable litigation with the Fraternal Order of Police. Motion approved unanimously at 7:25 p.m. The committee resumed the public meeting at 7:40 p.m.

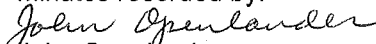
2. Meat Shoots-Swansea Improvement Association – Police Chief Arnold stated that a meat shoot had been allowed to proceed last weekend after a warning sign was posted along the bike trail immediately east of the Swansea Improvement Association hall, but he would not approve any meat shoots in the future due to his concern about the safety of persons on the trail. Mr. Wells opposed any new restrictions on firing shotguns at the meat shoots because he felt the shooting was conducted at a safe distance from the trail. The consensus of the committee was to allow the upcoming meat shoot to proceed, but to review the municipal code section concerning meat shoots.

3. Permits and Procedures for Closing Streets – Mayor Rauckman expressed his concern about the method of street closing done for the recent Fire Department run. Trustee Wells stated that the Board should be informed of such events. Police Chief Arnold stated that plans need to be reviewed so that extra officers can be scheduled if necessary. The committee decided to discuss the matter further at the next meeting.

4. Ambulance Contract – A potential contract with MedStar Ambulance to rent space to station ambulances at Swansea Fire Station 2 on Huntwood Road was discussed. Fire Chief McGuire stated his opposition to the contract, stating that it would not improve ambulance service in the Village. Chief McGuire questioned the proposed rent, the need to modify the exhaust equipment, storage space, waste disposal and other issues. The committee decided to discuss the matter further at the next meeting.

Motion made by Mr. Wells, and seconded by Mr. Sutterfield to adjourn. Meeting adjourned at 8:36 p.m.

Minutes recorded by:


John Openlander
Village Administrator

7 NOVEMBER 2011 – PARKS COMMITTEE MINUTES

Chairman Saak called the regular meeting of the Parks Committee to order at 8:36 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Bill Saak, Chairperson
Brian Wells, Trustee
Ron Sutterfield, Trustee
David Freed, Trustee
David Thacker, Trustee
Susan O'Malley, Alternate

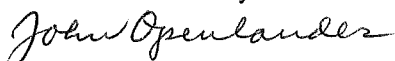
Others Present

President Jim Rauckman, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Judy Hagen, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Rocky McDonald, Ken Mueller, Doris Rebenstorff & Gene Kish. Treasurer Mike Leopold was absent.

1. Ad Hoc Security Cameras Committee Report – Chairman Deputy Chief Coughlin reported that the committee listened to presentations by three vendors. The committee recommended that new specifications be prepared for vendors to bid on a hard wired system because it would provide a more reliable system. If the bids are reasonable, then a hard wired system would be preferred over wireless. The committee also recommended that if bids are close, then some consideration should be given to a firm located in Swansea. The consensus of the committee was to proceed with rebidding the project as a hard wired camera system.

Motion made by Mr. Wells, and seconded by Mr. Sutterfield to adjourn. Meeting adjourned at 8:47 p.m.

Minutes recorded by:



John Openlander
Village Administrator

7 NOVEMBER 2011–CITIZEN COMMUNICATIONS COMMITTEE MINUTES

Chairman Freed called the regular meeting of the Citizen Communications Committee to order at 8:47 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

David Freed, Chairperson
Brian Wells, Trustee
Ron Sutterfield, Trustee
Bill Saak, Trustee
David Thacker, Trustee
Susan O'Malley, Alternate

Others Present

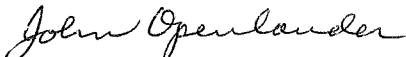
President Jim Rauckman, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Judy Hagen, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Rocky McDonald, Ken Mueller, Doris Rebenstorff & Gene Kish. Treasurer Mike Leopold was absent.

1. Articles for December Issue – It was suggested that a thank you for the Swansea Patriots auction be added as well as repeating the open burning schedule.

2. Revenues and Expenses – Mr. Freed reported that the net cost of the Swansea Report at this time is approximately \$10,000.00 to \$12,000.00 per year.

Motion made by Mr. Saak, and seconded by Mr. Sutterfield to adjourn. Meeting adjourned at 8:50 p.m.

Minutes recorded by:



John Openlander
Village Administrator

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