

19 DECEMBER 2011 – PARKS COMMITTEE MINUTES

Chairman Saak called the regular meeting of the Parks Committee to order at 6:00 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Bill Saak, Chairperson
Brian Wells, Trustee
Ron Sutterfield, Trustee
David Freed, Trustee
David Thacker, Trustee
Susan O'Malley, Trustee (Alternate)

Others Present


President Jim Rauckman, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Village Engineer Vicki Wade, Jacqueline Lee, Gene Kish, Doris Rebenstorff, Kyle Anderson of Realtor Association of Southwestern Illinois, Brandon and Vencent Bell of the YMCA, Rocky McDonald, & Lisa Holman. Treasurer Mike Leopold was absent.

1. Presentation by YMCA-Use of Thompson Center – Brandon Bell, Program Director at the Downtown Belleville YMCA, presented a plan for daily use of the Thompson Center, adding Yoga, cross training, theater and cooking classes, and adult volleyball and day camps in Mel Price Park. In addition, the YMCA staff would be responsible for weekend rentals. The YMCA requested permission to use the facility initially at no cost, until participation levels build in a few months. The YMCA will submit a contract to the Village within the next two weeks. Motion made by Mr. Thacker, and seconded by Ms. O'Malley to proceed with the process to offer the YMCA use of the building on a full time basis. Motion approved unanimously.

2. Draft Resolution-#3 Schae-fries Drive Acquisition – Administrator Openlander presented a resolution authorizing the purchase of the five acre parcel at the end of Schae-fries Drive to add to Mel Price Park for the appraised amount of \$95,000.00. Motion made by Mr. Wells, and seconded by Mr. Thacker to forward the resolution to the Board. Motion approved unanimously.

Motion made by Mr. Thacker, and seconded by Mr. Sutterfield to adjourn. Meeting adjourned at 6:15 p.m.

Minutes recorded by:


John Openlander
Village Administrator

19 DECEMBER 2011 – BUSINESS & LAND DEVELOPMENT COMMITTEE MINUTES

Chairman Saak called the regular meeting of the Business & Land Development Committee to order at 6:15 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Bill Saak, Chairperson
Susan O'Malley, Trustee
David Thacker, Trustee
Brian Wells, Trustee
David Freed, Trustee
Ron Sutterfield, Trustee (Alternate)

Others Present

President Jim Rauckman, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Village Engineer Vicki Wade, Jacqueline Lee, Gene Kish, Doris Rebenstorff, Kyle Anderson of Realtor Association of Southwestern Illinois, Brandon and Vencent Bell of the YMCA, Rocky McDonald, & Lisa Holman. Treasurer Mike Leopold was absent.

1. Findings of Fact-Site Plan-Barn at Ravenel-4901 Lake Del Mar – Administrator Openlander stated an application was submitted to renovate the barn as a realtor office and architect office, which are permitted uses. No changes will be made to the exterior. A ten space parking lot will be added. The Planning & Zoning Board recommended approval of the plan. Motion made by Mr. Thacker, and seconded by Mr. Wells to forward the findings of fact and recommendation to the Board. Motion approved unanimously.

2. Findings of Fact-Plat Design Change-Ravenel Subdivision-Phase 2 – Administrator Openlander stated an application was submitted to remove the tear drop shaped island in the plan for the north cul-de-sac in Ravenel subdivision. The Planning and Zoning Board recommended removal of the tear drop shaped cul-de-sac, but replacement with a round cul-de-sac with the standard 15 foot radius. Motion made by Mr. Wells, and seconded by Mr. Thacker to forward the findings of fact and recommendation to the Board. Motion approved unanimously.

3. Findings of Fact-Tinee Treasurers Early Childhood Center-5050 Old Collinsville Road – Administrator Openlander stated an application was submitted to renovate the former newspaper offices as a child day care center licensed at 150 children maximum. The Planning & Zoning Board recommended approval after a parking area traffic plan had been approved and landscaping in the rear added. Motion made by Mr. Wells, and seconded by Mr. Thacker to forward the findings of fact and recommendation to the Board. Motion approved unanimously.

4. Plants N More Pole Sign Ordinance Revision – Administrator Openlander stated that the owner of the new retail nursery at 1201 N. Illinois wished to replace the pole sign. The sign code currently permits the refacing of pole signs, not their replacement. Mr. Openlander asked the committee if there was support for amending the code to allow replacement of a sign on an existing structurally sound pole. Mayor Rauckman disclosed that his brother was one of the business owners, and left the room for the discussion. Motion made by Mr. Wells, and seconded by Mr. Saak to support the amendment. Motion approved unanimously. Mr. Openlander will present the proposal to the Planning & Zoning Board.

5. Draft Resolution-Final Plat-Ravenel Subdivision, Phase 2 – Administrator Openlander advised that the developer has requested approval of the final plat of Ravenel subdivision though the entire Moselle street will not be built, only 100 feet, to extend the street in front of the next

house lot. The committee had no objection. Motion made by Ms. O'Malley, and seconded by Mr. Thacker to recommend approval and to forward the resolution to the Board. Motion approved unanimously.

Motion made by Mr. Thacker, and seconded by Ms. O'Malley to adjourn. Meeting adjourned at 6:32 p.m.

Minutes recorded by:

A handwritten signature in cursive script that reads "John Openlander".

John Openlander
Village Administrator

19 DECEMBER 2011 – PERSONNEL COMMITTEE MINUTES

Chairman O'Malley called the regular meeting of the Personnel Committee to order at 6:32 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Susan O'Malley, Chairperson
David Thacker, Trustee
Brian Wells, Trustee
Bill Saak, Trustee
David Freed, Trustee
Ron Sutterfield, Alternate

Others Present

President Jim Rauckman, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Village Engineer Vicki Wade, Jacqueline Lee, Gene Kish, Doris Rebenstorff, Kyle Anderson of Realtor Association of Southwestern Illinois, Brandon and Vencent Bell of the YMCA, Rocky McDonald, & Lisa Holman. Treasurer Mike Leopold was absent.

1. Employee Wellness Committee – Mayor Rauckman stated that he wants Village employees to be healthy, and that the Village, as insurance provider, has interest in controlling insurance costs. The best practice in promoting these goals is to create an employee committee to provide support for a wellness program. Mr. Wells expressed concern that individual health assessments will become known to the Village administration. The mayor stated that all health information will be gathered by a third party and will only be presented to the Village administration in a general format. The cost to contract for the service for next fiscal year will be under \$10,000.00. The committee supported the plan for a wellness program.

2. Police Personnel Matter – Motion made by Ms. O'Malley, and seconded by Mr. Wells to conduct a closed session (5 ILCS 120/2 c 1) to discuss a personnel matter. Motion approved unanimously at 6:40 p.m. The committee resumed the public meeting at 7:07 p.m. Motion made by Trustee O'Malley, and seconded by Mr. Thacker to approve the discipline recommended by the committee. Motion approved unanimously.

Motion made by Mr. Thacker, and seconded by Mr. Wells to adjourn the meeting. Meeting adjourned at 7:08 p.m.

Minutes recorded by:


John Openlander
Village Administrator

19 DECEMBER 2011 – FINANCE COMMITTEE MINUTES

Chairman O'Malley called the regular meeting of the Finance Committee to order at 7:09 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Susan O'Malley, Chairperson
Brian Wells, Trustee
Ron Sutterfield, Trustee
David Freed, Trustee
Bill Saak, Trustee
David Thacker, Trustee (alternate)

Others Present

President Jim Rauckman, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Village Engineer Vicki Wade, Jacqueline Lee, Gene Kish, Doris Rebenstorff, Kyle Anderson of Realtor Association of Southwestern Illinois, Brandon and Vencent Bell of the YMCA, Rocky McDonald, & Lisa Holman. Treasurer Mike Leopold was absent.

1. Budget Report – Ms. O'Malley presented the November, 2011 monthly report. Revenue and expenses are within the budgeted amounts.

2. Tax Levy-Police Pension Actuary Report – Ms. O'Malley stated that the police pension actuary has issued a report showing recommended funding levels closer to expected rates of return, salary increases and mortality. The report recommended funding at \$577,000 level. Ms. O'Malley recommended the police pension tax levy previously proposed at \$540,000, which is \$2,000 more than last year. Mr. Wells suggested funding at a lower level. He also suggested a total levy increase of 3 per cent instead of 4 per cent. Motion made by Mr. Saak, and seconded by Ms. O'Malley to set the police pension levy at \$540,000 and the total levy at the 4 percent increase previously considered by the committee. Motion approved unanimously.

3. Approval of Purchases – Administrator Openlander presented the bids for replacement of four light fixtures at the Street Department garage. The low bid amount was \$679.80 from Swansea Electric. Mr. Openlander also noted the emergency purchase of one hanging heater for the Street Department garage at \$792.93. Motion made by Mr. Thacker, and seconded by Mr. Wells to approve the purchases. Motion approved unanimously.

4. Purchase of Squad Car – Chief Arnold requested the purchase of a Ford Crown Victoria to replace one of the cars in the fleet, either one with 161,000 miles or one damaged in a crash. He noted that funds were available in the police vehicle maintenance fund. Motion made by Ms. O'Malley, and seconded by Mr. Wells to approve the purchase. Motion approved unanimously.

Motion made by Ms. O'Malley, and seconded by Mr. Sutterfield to adjourn the meeting. Meeting adjourned at 7:45 p.m.

Minutes recorded by:

John Openlander

John Openlander
Village Administrator

19 DECEMBER 2011 – ROADS, BUILDINGS & GROUNDS COMMITTEE MINUTES

Chairperson David Thacker called the regular meeting of the Roads, Buildings, & Grounds Committee to order at 7:45 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

David Thacker, Chairperson
Ron Sutterfield, Trustee
Bill Saak, Trustee
Brian Wells, Trustee
Susan O'Malley, Trustee
David Freed, Trustee (Alternate)

Others Present

President Jim Rauckman, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Village Engineer Vicki Wade, Jacqueline Lee, Gene Kish, Doris Rebenstorff, Kyle Anderson of Realtor Association of Southwestern Illinois, Brandon and Vincent Bell of the YMCA, Rocky McDonald, & Lisa Holman. Treasurer Mike Leopold was absent.

1. Schnuck's Plaza Irrigation Repair – Administrator Openlander stated that this summer a contractor working for the Village widened Fullerton Road along the south side of Schnuck's Plaza. After the project was completed, the plaza owner discovered that plaza's irrigation system had been damaged during construction. Mr. Openlander stated that all property owners affected by the widening project had been contacted prior to construction. Mr. Openlander asked if the Board would be willing to partially or fully pay for the repair. No motion was made.

2. Jurisdiction and Maintenance-Frontage Roads – Administrator Openlander presented estimates for repair of the Thompson Gas access road and the Service Street frontage road, \$67,000 and \$38,000. It was suggested that the Village should ask the Illinois Department of Transportation for more than the \$135,000 promised. Mr. Thacker requested that the committee hold on making a decision so that he could gather more information. The matter was held by the committee.

3. IDOT LED Traffic Signal Light Upgrade – Administrator Openlander stated that the Illinois Department of Transportation has requested communities share in the cost for relamping of traffic signal lights with energy efficient light emitting diode (LED) bulbs. Local communities share the electric cost for traffic signals with IDOT. The Village's share of the upgrade cost is \$1,800.00. Motion made by Mr. Wells, and seconded by Ms. O'Malley to approve the cost share. Motion approved unanimously.

4. Proposed Electric Supply Savings – Mayor Rauckman stated that the market has been surveyed and a proposal had been received from First Energy Solutions to lock in current electric rates when the existing electric supply contract ends in November, 2012. Mayor Rauckman stated that it is not possible to predict whether rates will drop lower than the current level. Motion made by Mr. Thacker, and seconded by Mr. Wells to accept the proposal of First Energy Solutions, subject to review of the actual supply agreement. Motion approved unanimously.

Motion made by Mr. Thacker, and seconded by Ms. O'Malley to adjourn. The meeting adjourned at 8:05 p.m.

Minutes recorded by:

John Openlander

John Openlander
Village Administrator

19 DECEMBER 2011 – ENVIRONMENTAL COMMITTEE MINUTES

Chairman Thacker called the regular meeting of the Environmental Committee to order at 8:05 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Dave Thacker, Chairperson
Susan O'Malley, Trustee
David Freed, Trustee
Ron Sutterfield, Trustee
Bill Saak, Trustee
Brian Wells, Trustee (Alternate)

Others Present

President Jim Rauckman, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Village Engineer Vicki Wade, Jacqueline Lee, Gene Kish, Doris Rebenstorff, Kyle Anderson of Realtor Association of Southwestern Illinois, Brandon and Vencent Bell of the YMCA, Rocky McDonald, & Lisa Holman. Treasurer Mike Leopold was absent.

1. EPA Compliance Order-Phosphorus Level – Village Engineer Wade advised that the Village has received a notice from the U.S. Environmental Protection Agency to reduce the level of phosphorus in the water discharged into Richland Creek. She explained that the sewage treatment process biologically reduces phosphorus, but adjustments are still being made to the reach the EPA standard. The plant superintendent has been working on the reduction for the last year with partial success. Ms. Wade will provide the EPA with a date when the phosphorus is expected to be within the standard.

2. Township Sewer Service Contract -- Mayor Rauckman stated Township Supervisor Buchanan requested a meeting, and the meeting occurred on December 19, 2011. Mr. Buchanan requested justification for the \$850,000.00 fee that the Village proposed in the latest proposal. The Mayor summarized the Village's position by saying the Village will accept counter proposals from the Township, but it was not compiling any more information for the Township.

Motion made by Mr. Thacker, and seconded by Mr. Saak to adjourn. Meeting adjourned at 8:13 p.m.

Minutes recorded by:



John Openlander
Village Administrator

19 DECEMBER 2011 – PUBLIC SAFETY COMMITTEE MINUTES

Chairman Wells called the regular meeting of the Public Safety Committee to order at 8:13 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Brian Wells, Chairman
Ron Sutterfield, Trustee
Dave Thacker, Trustee
Bill Saak, Trustee
Susan O'Malley, Trustee
David Freed, Trustee (alternate)

Others Present

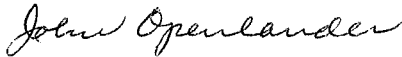
President Jim Rauckman, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Village Engineer Vicki Wade, Jacqueline Lee, Gene Kish, Doris Rebenstorff, Kyle Anderson of Realtor Association of Southwestern Illinois, Brandon and Vencent Bell of the YMCA, Rocky McDonald, & Lisa Holman. Treasurer Mike Leopold was absent.

1. Draft Ordinance-Permits and Procedures for Closing Streets – Administrator Openlander presented a revised ordinance on street closures incorporating Mr. Wells' request that 48 hours notice be given to public safety agencies when a street is closed due to building construction or demolition. Motion made by Mr. Wells, and seconded by Mr. Thacker to forward the ordinance to the Board of Trustees. Motion approved unanimously.

2. Ambulance Contract – Mayor Rauckman stated that he, Public Safety Committee Chairman Wells and the Village Administrator met with the owner of MedStar regarding rental of Fire Station No. 2 for stationing two ambulances. The mayor stated that MedStar was not in a position financially to enter into a contract now because of late payments due to the ambulance company from the state.

Motion made by Mr. Thacker, and seconded by Mr. Sutterfield to adjourn. Meeting adjourned at 8:16 p.m.

Minutes recorded by:



John Openlander
Village Administrator

19 DECEMBER 2011–CITIZEN COMMUNICATIONS COMMITTEE MINUTES

Chairman Freed called the regular meeting of the Citizen Communications Committee to order at 8:16 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

David Freed, Chairperson
Brian Wells, Trustee
Ron Sutterfield, Trustee
Bill Saak, Trustee
David Thacker, Trustee
Susan O'Malley, Alternate

Others Present

President Jim Rauckman, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Rick Tucker, Supt. Sewer Dept., Missy Roth of Building & Zoning, Village Engineer Vicki Wade, Jacqueline Lee, Gene Kish, Doris Rebenstorff, Kyle Anderson of Realtor Association of Southwestern Illinois, Brandon and Vencent Bell of the YMCA, Rocky McDonald, & Lisa Holman. Treasurer Mike Leopold was absent.

Mock-up of January Issue – An article on the service of Mr. Don Lanter to the Swansea Park Board was suggested.

Motion made by Mr. Wells, and seconded by Mr. Thacker to adjourn. Meeting adjourned at 8:17 p.m.

Minutes recorded by:


John Openlander
Village Administrator

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