

5 DECEMBER 2011 – FINANCE COMMITTEE MINUTES

Chairman O'Malley called the regular meeting of the Finance Committee to order at 6:03 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Susan O'Malley, Chairperson
Brian Wells, Trustee
Ron Sutterfield, Trustee
David Freed, Trustee
Bill Saak, Trustee
David Thacker, Trustee (alternate)

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Missy Roth of Building & Zoning, Kyle Anderson of Southwest Illinois Realtors Association, Doug Iler, Doris Rebenstorff, Gene Kish and Tom Westerheide

1. Police Pension Tax Levy – Administrator Openlander explained that a new actuarial report on the financial condition of the police pension has been prepared in accord with new state regulations. Mr. Thouvenot, Police Pension Board chairman, has requested further calculations using a more up-to-date mortality table and realistic investment return rate than the state requirements. Those calculations will be finished tomorrow. The committee decided to hold discussion on the levy until the next meeting.

2. Possible Adjustment of Tax Levy – See item 1 above.

3. Draft Resolution-Liability Insurance – Ms. O'Malley stated that Gallagher Risk Management Services, the low bid, had revised their proposal, increasing coverage from 90% to 100% on property at no additional premium. Motion made by Ms. O'Malley, and seconded by Mr. Wells to forward the resolution approving Gallagher Risk Management Services as the Village insurance provider for 2012. Motion approved unanimously.

4. Funds Transfers – Treasurer Leopold stated that he was investigating rates at local banks to move some funds from the money market fund at Bank of Springfield to certificates of deposit.

Motion made by Mr. Wells, and seconded by Mr. Saak to adjourn the meeting. Meeting adjourned at 6:15 p.m.

Minutes recorded by:


John Openlander
Village Administrator

5 DECEMBER 2011 – BUSINESS & LAND DEVELOPMENT COMMITTEE MINUTES

Chairman Saak called the regular meeting of the Business & Land Development Committee to order at 6:15 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Bill Saak, Chairperson
Susan O'Malley, Trustee
David Thacker, Trustee
Brian Wells, Trustee
David Freed, Trustee
Ron Sutterfield, Trustee (Alternate)

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Missy Roth of Building & Zoning, Kyle Anderson of Southwest Illinois Realtors Association, Doug Iler, Doris Rebenstorff, Gene Kish and Tom Westerheide

1. Draft Resolution-Release of Liens-Jamestown Apartments – Administrator Openlander presented a resolution releasing Jamestown Apartments sewer, board-up and trash removal liens in the amount of \$2,834.66, as requested by the committee at the last meeting. The committee felt it appropriate to assist Mr. Tegtmeier, who is renovating the 80 unit apartment complex, to release liens left from the previous owner after foreclosure on some of the buildings. Motion made by Mr. Wells, and seconded by Mr. Thacker to forward the resolution to the Board. Motion approved unanimously.

2. 320 Arbor – Administrator Openlander stated that the Village did hire a structural engineer to inspect the house. The engineer reported that house was unsafe, and that though it could be renovated, but was probably financially unfeasible.

3. 1201 Kinsella – Administrator Openlander reported that the Village Attorney is preparing a release for the owner's personal representative to sign authorizing the demolition of the house and acknowledging that a lien will be placed on the property if the demolition cost is not paid.

Motion made by Mr. Wells, and seconded by Mr. Thacker to adjourn. Meeting adjourned at 6:20 p.m.

Minutes recorded by:


John Openlander
Village Administrator

5 DECEMBER 2011 – ROADS, BUILDINGS & GROUNDS COMMITTEE MINUTES

Chairperson David Thacker called the regular meeting of the Roads, Buildings, & Grounds Committee to order at 6:20 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

David Thacker, Chairperson
Ron Sutterfield, Trustee
Bill Saak, Trustee
Brian Wells, Trustee
Susan O'Malley, Trustee
David Freed, Trustee (Alternate)

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Missy Roth of Building & Zoning, Kyle Anderson of Southwest Illinois Realtors Association, Doug Iler, Doris Rebenstorff, Gene Kish and Tom Westerheide

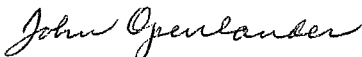
1. Ameren Payment for Damaged Culvert-Caseyville Avenue & Englewood Drive Intersection – Administrator Openlander stated that the Village had been reimbursed \$3,665.00 for damage done by an Ameren truck to a culvert pipe when working at the intersection of Caseyville Avenue and Englewood Drive this summer.

2. Request for Reimbursement-Water Bill-Minton – Administrator Openlander stated that the Minton family, residing at 200 Woodridge Drive at the intersection of Woodridge and Fullerton Road, had requested reimbursement of their water bill for watering their lawn after the reconstruction of Fullerton this past summer. The area was seeded by road construction contractor after the road work was completed. The Village had adjusted their sewer bill. The lawns at that residence and others in the construction zone have recovered. The consensus of the committee was not to reimburse the Minton family.

3. Jurisdiction and Maintenance-Frontage Roads – Administrator Openlander stated that the Illinois Department of Transportation has sent a letter offering to transfer jurisdiction and maintenance of the frontage roads on Boul Avenue, Rte. 159 at Service Street and Rte. 161 at Timber Ridge Drive to the Village with promise of future compensation in the amount of \$135,000.00. Mr. Wells asked for the cost to repair the roads. It was noted that Timber Ridge road is in fairly good condition. The Street Superintendent will determine the cost to repair Boul and Service roads.

Motion made by Mr. Thacker, and seconded by Ms. O'Malley to adjourn. The meeting adjourned at 6:33 p.m.

Minutes recorded by:



John Openlander
Village Administrator

5 DECEMBER 2011 – ENVIRONMENTAL COMMITTEE MINUTES

Chairman Thacker called the regular meeting of the Environmental Committee to order at 6:33 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Dave Thacker, Chairperson
Susan O'Malley, Trustee
David Freed, Trustee
Ron Sutterfield, Trustee
Bill Saak, Trustee
Brian Wells, Trustee (Alternate)

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Missy Roth of Building & Zoning, Kyle Anderson of Southwest Illinois Realtors Association, Doug Iler, Doris Rebenstorff, Gene Kish and Tom Westerheide

Draft Agreement-Township Sewer Service – Mayor Rauckman stated that the changes to the sewer service agreement with St. Clair Township requested at the last meeting had been made. Mr. Wells asked that the agreement indicate that if smoke testing is needed, that the Township will notify the Village when the testing will occur. The Mayor asked the Trustees to individually review the agreement in the next couple days and contact him if there were other changes sought. The agreement will then be forwarded to the Township.

Motion made by Mr. Saak, and seconded by Mr. Sutterfield to adjourn. Meeting adjourned at 6:35 p.m.

Minutes recorded by:


John Openlander
Village Administrator

5 DECEMBER 2011 – PUBLIC SAFETY COMMITTEE MINUTES

Chairman Wells called the regular meeting of the Public Safety Committee to order at 6:35 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Brian Wells, Chairman
Ron Sutterfield, Trustee
Dave Thacker, Trustee
Bill Saak, Trustee
Susan O'Malley, Trustee
David Freed, Trustee (alternate)

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Missy Roth of Building & Zoning, Kyle Anderson of Southwest Illinois Realtors Association, Doug Iler, Doris Rebenstorff, Gene Kish and Tom Westerheide

1. Draft Ordinance-Insurance Requirements-Meat Shoots – Administrator Openlander presented a revised ordinance requiring the event hall to submit proof of insurance in the amount of \$1,000,000.00 and requiring submission of a site plan showing the shooting location and dimensions of the clear area. Mr. Westerheide of the Belleville bass fishing club spoke, detailing the group's safety precautions and noting that his non profit group makes \$1,000-\$1,800 with a meat shoot. Mr. Wells requested additional time before committee action to research the cost for the event hall to provide insurance for all the meat shoots.

2. Draft Ordinance-Permits and Procedures for Closing Streets – Administrator Openlander presented a revised ordinance on street closures incorporating Mr. Wells' request that the Board of Trustees be notified of all block parties. Mr. Wells requested that the ordinance require a two day notice to police, fire and emergency medical service on private construction street closures. Mr. Openlander will revise the ordinance as requested.

3. Memorandum-Use of Firehouse Exercise Equipment – Administrator Openlander presented a memorandum outlining requirements and procedures for police use of the exercise equipment at Fire Station #2. Mayor Rauckman noted that the room is on the second floor and there is no accessible route to the room for persons with mobility issues. He requested consideration for all employees to use the room.

4. Ambulance Contract – Mayor Rauckman announced that he and Public Safety Committee Chairman Wells will meet with the owner of MedStar regarding the contract on December 7th.

Motion made by Mr. Wells, and seconded by Mr. Sutterfield to adjourn. Meeting adjourned at 6:55 p.m.

Minutes recorded by:


John Openlander
Village Administrator

5 DECEMBER 2011 – PARKS COMMITTEE MINUTES

Chairman Saak called the regular meeting of the Parks Committee to order at 6:55 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Bill Saak, Chairperson
Brian Wells, Trustee
Ron Sutterfield, Trustee
David Freed, Trustee
David Thacker, Trustee
Susan O'Malley, Trustee (Alternate)

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Missy Roth of Building & Zoning, Kyle Anderson of Southwest Illinois Realtors Association, Doug Iler, Doris Rebenstorff, Gene Kish and Tom Westerheide

YMCA Full Schedule Use of Thompson Center – Mr. Saak presented a proposal from the Downtown Belleville YMCA to use the Thompson Center both days and evenings on a continuing basis throughout the year, expanding on their current weekday morning schedule. Resident rental of the building would be coordinated by the YMCA, and be on a limited basis due to the full schedule. Both the Village and the YMCA will have insurance for the building. The Mayor proposed a nominal rent, and that after the YMCA program was established, that discussion of the YMCA helping pay utilities would be considered. Mr. Saak stated that a representative of the YMCA will make a presentation to the Park Board on December 10 and to the Board of Trustees at the December 19, 2011 meeting.

Motion made by Mr. Wells, and seconded by Mr. Thacker to adjourn. Meeting adjourned at 7:03 p.m.

Minutes recorded by:


John Openlander
Village Administrator

5 DECEMBER 2011–CITIZEN COMMUNICATIONS COMMITTEE MINUTES

Chairman Freed called the regular meeting of the Citizen Communications Committee to order at 7:03 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

David Freed, Chairperson
Brian Wells, Trustee
Ron Sutterfield, Trustee
Bill Saak, Trustee
David Thacker, Trustee
Susan O'Malley, Trustee (Alternate)

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Missy Roth of Building & Zoning, Kyle Anderson of Southwest Illinois Realtors Association, Doug Iler, Doris Rebenstorff, Gene Kish and Tom Westerheide

Proposed Articles for January Issue – No additional articles were suggested.

Motion made by Mr. Saak, and seconded by Mr. Wells to adjourn. Meeting adjourned at 7:04 p.m.

Minutes recorded by:

John Openlander
John Openlander
Village Administrator

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