

## 1 AUGUST 2011 – FINANCE COMMITTEE MINUTES

Chairman O'Malley called the regular meeting of the Finance Committee to order at 6:31 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

### **MEMBERS PRESENT**

Susan O'Malley Chairperson  
David Freed, Trustee  
Brian Wells, Trustee  
Ron Sutterfield, Trustee  
Bill Saak, Trustee  
Dave Thacker, Alternate

### **Others Present**

Administrator John Openlander, Police Chief Mike Arnold, Deputy Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Village Clerk Lauren O'Neill, Village Treasurer Mike Leopold, Village Attorney Jerry Warchol, Gene Kish, Doris Rebenstorff, Steve Rebenstorff, Andy Bethel, Tacia Bethel, Carrie Crago, Ruel Neeley, Mary Ann Wilson, Scott Schaefer, Rocky McDonald. President Rauckman was absent.

### **Re: Approval of Purchases:**

**Appraisal-Acquisition of #3 Schae-fries Drive:** Administrator Openlander presented a proposal from DJ Howard and Associates for the appraisal of #3 Schae-fries Drive, a parcel adjacent to Mel Price Park, which is being acquired with the assistance of an Illinois Department of Natural Resources grant. The estimated cost of the appraisal is \$3,500.00.

**Garage Door-Mel Price Park:** A request was made by the Parks Department to replace the garage door on the storage building on the west side of Mel Price Park. Three bids were presented: Electro, JAS, and Thermo Door. The committee recommended the low bid from JAS for a cost of \$2,285.00.

**Splash Pad-Fence:** A request was made by the Parks Department for a firm to install a fence around the Swansea Splash Pad located at Schranz Memorial Park to comply with state regulations. Two bids, from Belleville Fence and Trost Plastics, were presented. The committee recommended the bid from Belleville Fence for \$5,939.00; Trost Plastics could not install the fence on schedule.

**Splash Pad-Sidewalk:** A request was made by the Parks Department to have a firm construct a sidewalk around the Splash Pad. The committee recommended acceptance of the bid by the contractor currently working at the Splash Pad, Korte-Luitjohan, for \$2,403.50.

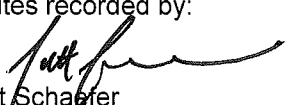
Motion made by Ms. O'Malley, and seconded by Mr. Wells to approve the low bids of all items presented. Motion approved unanimously.

**Re: Budget Report:** Chairman O'Malley announced that the budget report would be postponed until the next meeting, so that journal entry work would be completed.

**Re: Draft Resolution (Backhoe):** Superintendent John Budde of the Street Department requested approval of a resolution for the purchase of a new backhoe. The new Case SN6082 backhoe, with trade-in, is priced at \$44,400.49 by Edwards Equipment Inc., the low bid under the state bid program. The new backhoe will replace a 2004 model previously used by the Public Works Department.

Motion made by Susan O'Malley, and seconded by Brian Wells to adjourn. Meeting adjourned at 6:37 p.m.

Minutes recorded by:

  
Scott Schaefer  
Intern

# 1 AUGUST 2011 – BUSINESS & LAND DEVELOPMENT COMMITTEE MINUTES

Chairman Saak called the regular meeting of the Business & Land Development Committee to order at 6:37 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

## **MEMBERS PRESENT**

Bill Saak, Chairperson  
Susan O'Malley Trustee  
David Freed, Trustee  
Brian Wells, Trustee  
Dave Thacker, Trustee  
Ron Sutterfield, Alternate

## **Others Present**

Administrator John Openlander, Police Chief Mike Arnold, Deputy Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Village Clerk Lauren O'Neill, Village Treasurer Mike Leopold, Village Attorney Jerry Warchol, Gene Kish, Doris Rebenstorff, Steve Rebenstorff, Andy Bethel, Tacia Bethel, Carrie Crago, Ruel Neeley, Mary Ann Wilson, Scott Schaefer, Rocky McDonald. President Rauckman was absent.

**Re: Draft Resolution – Jamestown Apartments TIF Consultant:** Administrator Openlander presented a proposal and resolution to use Moran Economic Development for preparation of a Tax Increment Finance (TIF) plan for the Jamestown Apartments redevelopment project. Mr. Openlander noted that the firm had prepared the Business District plan for the Rural King store. Mr. Wells expressed concern about the fee, \$27,500.00. Mr. Openlander responded that Village staff may be able to provide some research and clerical support. Mr. Wells requested that the Village consider several consultants in order to find the best assistance. The consensus of the committee was to delay action on the resolution in order to obtain other proposals.

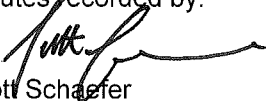
**Re: Pigs in a Poke Restaurant Update:** After extensive talks with the real estate agent, the property owners, the possible lessee and the building inspector, Administrator Openlander announced that the Pigs in a Poke Restaurant establishment may be near a conclusion. However, due to building code and financial complications, the project may ultimately collapse. The Village has made plans to continue negotiations and to finalize an agreement as soon as possible.

**Re: 320 Arbor:** After talks with the property owner, Mr. Openlander stated that the occupant would personally oversee the cleanup process and if necessary, take the appropriate steps to demolish the home. The structure at 320 Arbor has deteriorated significantly and is a potential safety hazard.

**Re: 1201 Kinsella:** According to Administrator Openlander, the owner's representative has signed an agreement with the Village permitting access to determine the structural soundness of the home. The Village has made plans to oversee the structure's evaluation and possible demolition.

Motion made by Mr. Thacker, and seconded by Ms. O'Malley to adjourn. Meeting adjourned at 6:44 p.m.

Minutes recorded by:

  
Scott Schaefer  
Intern

# 1 AUGUST 2011 – ROADS, BUILDINGS & GROUNDS COMMITTEE MINUTES

Chairperson David Thacker called the regular meeting of the Roads, Buildings, & Grounds Committee to order at 6:02 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

## **MEMBERS PRESENT**

Dave Thacker, Chairperson  
Susan O'Malley Trustee  
Ron Sutterfield, Trustee  
Bill Saak, Trustee  
Brian Wells, Trustee  
David Freed, Alternate

## **Others Present**

Administrator John Openlander, Police Chief Mike Arnold, Deputy Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Village Clerk Lauren O'Neill, Village Treasurer Mike Leopold, Village Attorney Jerry Warchol, Gene Kish, Doris Rebenstorff, Steve Rebenstorff, Andy Bethel, Tacia Bethel, Carrie Crago, Ruel Neeley, Mary Ann Wilson, Scott Schaefer, Rocky McDonald. President Rauckman was absent.

**Re: Papillon Drive – General Discussion:** Andy Bethel, a resident of Jardin Court, addressed the Committee and presented a petition that opposed four way stop signs at the intersection of Papillon Drive and Jardin Court. The petition, which was signed by 26 residents of Jardin Court, advocated that a stop sign will not prevent motorists from running the stop sign at Papillon Drive. Andy Bethel later expressed his interest in having the Swansea Police Department monitor the intersection more frequently to discourage motorists from running the stop sign. After a lengthy discussion, the committee decided not to pursue a four way stop. Administrator Openlander was directed to investigate establishment of no parking zones and trimming of hedges as alternative measures.

**Re: Draft Ordinance – Stop and Yield Signs – Willow Walk:** Village Intern Scott Schaefer presented an ordinance drafted to erect stop signs (2) and a yield sign in the Willow Walk subdivision. Stop sign locations proposed are at the intersections of Narrow Leaf Lane and Winward Way Drive and at the intersections of Shade Tree Court and Winward Way Drive. The proposed yield sign is at Ashton Court, thus permitting through traffic on Shade Tree Court. Motion made by Mr. Thacker, and seconded by Mr. Wells to forward the ordinance to the Board. Motion approved unanimously.

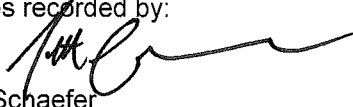
**Re: Draft Ordinance – Executive Woods Court – No Parking:** Village Intern Scott Schaefer presented an ordinance drafted to prohibit no parking on the south and west sides of Executive Woods Court. The Board of Trustees had approved the no parking zone years ago and signs were erected, but an ordinance creating the parking restriction had never been passed by the Board. Motion made by Mr. Thacker, and seconded by Mr. Wells to forward the ordinance to the Board. Motion approved unanimously.

**Re: Draft Resolution – Janitorial Contract:** Administrator Openlander presented a resolution to accept the bid and execute an agreement with Cheryl's Cleaning for janitorial service for Village government buildings. These facilities include the Lehr Center, Government Center, Thompson Center, Wastewater Treatment Plant Office, and the two Fire Stations. Six firms obtained bid packages; Cheryl's Cleaning was the only firm to submit a bid. According to Mr. Openlander, the bid of Sheryl's Cleaning amounted to \$16,760.00 annually and was considered responsive to the bid specifications. The agreement calls for a one-year contract and two one year options pending

the approval of the Village President. Motion made by Mr. Thacker, and seconded by Mr. Saak to forward the resolution to the Board. Motion approved unanimously.

Motion made by Mr. Thacker, and seconded by Mr. Wells to adjourn. Meeting adjourned at 6:16 p.m.

Minutes recorded by:

  
Scott Schaefer  
Intern

## 1 AUGUST 2011 – ENVIRONMENTAL COMMITTEE MINUTES

Chairman Thacker called the regular meeting of the Environmental Committee to order at 6:44 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

### MEMBERS PRESENT

Dave Thacker, Chairperson  
Susan O'Malley Trustee  
David Freed, Trustee  
Ron Sutterfield, Trustee  
Bill Saak, Trustee  
Brian Wells, Alternate

### Others Present

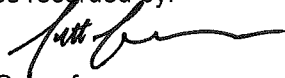
Administrator John Openlander, Police Chief Mike Arnold, Deputy Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Village Clerk Lauren O'Neill, Village Treasurer Mike Leopold, Village Attorney Jerry Warchol, Gene Kish, Doris Rebenstorff, Steve Rebenstorff, Andy Bethel, Tacia Bethel, Carrie Crago, Ruel Neeley, Mary Ann Wilson, Scott Schaefer, Rocky McDonald. President Rauckman was absent.

**Re: Draft Resolution-Pipe Lining Project:** Administrator Openlander presented a resolution to approve the low bid of Walden Associates of \$39,870.60 to line sewer pipes in the area of Kenwood Drive and Gilbert Street. Funds for the work would come from the Community Development Block Grant awarded to the Village in 2010. Motion made by Mr. Thacker, and seconded by Mr. Saak to approve the bid. Motion approved unanimously.

**Re: Township Contract Update:** Chairman David Thacker announced that there was nothing to report in regards to the sewer contract between St. Clair Township and the Village. Further negotiations between the two parties will be discussed at the next meeting.

Motion made by Mr. Saak, and seconded by Ms. O'Malley to adjourn. Meeting adjourned at 6:47 p.m.

Minutes recorded by:



Scott Schaefer  
Intern

## 1 AUGUST 2011 –PARKS COMMITTEE MINUTES

Chairman Saak called the regular meeting of the Parks Committee to order at 6:17 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

### **MEMBERS PRESENT**

Bill Saak, Chairperson  
David Freed, Trustee  
Brian Wells, Trustee  
Ron Sutterfield, Trustee  
Dave Thacker, Trustee  
Susan O'Malley, Alternate

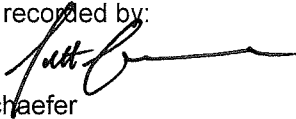
### **Others Present**

Administrator John Openlander, Police Chief Mike Arnold, Deputy Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Village Clerk Lauren O'Neill, Village Treasurer Mike Leopold, Village Attorney Jerry Warchol, Gene Kish, Doris Rebenstorff, Steve Rebenstorff, Andy Bethel, Tacia Bethel, Carrie Crago, Ruel Neeley, Mary Ann Wilson, Scott Schaefer, Rocky McDonald. President Rauckman was absent.

**Re: Splash Pad Update:** Motion made by Bill Saak, and seconded by Dave Thacker to conduct a closed session (5 ILCS 120/2 c 11) to discuss litigation that is currently pending in court pertaining to the Splash Pad. Motion approved unanimously at 6:17 p.m. Public meeting reconvened at 6:29 p.m. Motion made by Mr. Thacker, and seconded by Mr. Freed to proceed with the litigation plan discussed in executive session. Motion approved unanimously.

Motion made by Mr. Thacker, and seconded by Mr. Sutterfield to adjourn. Meeting adjourned at 6:30 p.m.

Minutes recorded by:



Scott Schaefer  
Intern

# 1 AUGUST 2011 –CITIZEN COMMUNICATIONS COMMITTEE MINUTES

Chairman Freed called the regular meeting of the Citizen Communications Committee to order at 6:47 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

## **MEMBERS PRESENT**

David Freed, Chairperson  
Brian Wells, Trustee  
Ron Sutterfield, Trustee  
Bill Saak, Trustee  
Dave Thacker, Trustee  
Susan O'Malley, Alternate

## **Others Present**


Administrator John Openlander, Police Chief Mike Arnold, Deputy Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Village Clerk Lauren O'Neill, Village Treasurer Mike Leopold, Village Attorney Jerry Warchol, Gene Kish, Doris Rebenstorff, Steve Rebenstorff, Andy Bethel, Tacia Bethel, Carrie Crago, Ruel Neeley, Mary Ann Wilson, Scott Schaefer, Rocky McDonald. President Rauckman was absent.

**Re: Proposed Articles for September Issue:** Chairperson David Freed made a proposal to incorporate a new section into the Swansea report introducing the Village Trustees on a monthly basis. The section will include a brief bio written by each of the Trustees. Freed later noted that this was a great opportunity for residents to learn more about their government and its officials. The committee supported the proposal.

**Re: Swansea Report – Response from Residents to Continue Mail Service:** Chairperson Freed announced that the Village has continued to see positive feedback with respects to receiving the Swansea Report via mail service. According to Mr. Freed, the Village has received over three hundred requests to receive the monthly newsletter by mail. The Village will continue to take requests via mail, email, and walk-ins.

Motion made by Mr. Thacker, and seconded by Mr. Sutterfield to adjourn. Meeting adjourned at 6:52 p.m.

Minutes recorded by:



Scott Schaefer  
Intern

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