

3 JANUARY 2012 – PARKS COMMITTEE MINUTES

Chairman Saak called the regular meeting of the Parks Committee to order at 6:02 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Bill Saak, Chairperson
Brian Wells, Trustee
Ron Sutterfield, Trustee
David Freed, Trustee
David Thacker, Trustee

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Street Dept. Supt. John Budde, Missy Roth of Building & Zoning, Doris and Steve Rebenstorff and Gene Kish.

1. Presentation-Swansea Youth Government – Debra Eilering, Swansea Youth Government program leader, briefed the Trustees on the program. The program for teenagers was started in 1999 under Mayor Buehlhorn. The group volunteers at community events, discusses youth issues, prepares youth for job interviews, raises money for charities and learns about village government. The group meets at the Thompson Center. With the pending expansion of the YMCA program at the Thompson Center, the group may need to move. The Lehr Center or Fire Station No. 2 were suggested as alternative meeting locations. Superintendent Budde will help the group with moving their supplies to a new location.

2. Draft Resolution-Park Grant-Security Cameras – Administrator Openlander stated that the Village had received a \$15,000.00 grant from the St. Clair County Parks Grant Commission for the installation of security cameras in the parks. The resolution authorized the mayor to sign the agreement for the grant funds. Motion made by Mr. Thacker, and seconded by Mr. Wells to forward the resolution to the Board. Motion approved unanimously.

Motion made by Mr. Thacker, and seconded by Mr. Wells to adjourn. Meeting adjourned at 6:24 p.m.

Minutes recorded by:

John Openlander

John Openlander
Village Administrator

3 JANUARY 2012 – PERSONNEL COMMITTEE MINUTES

In the absence of Chairman O'Malley, Mayor Rauckman called the regular meeting of the Personnel Committee to order at 6:24 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

David Thacker, Trustee
Brian Wells, Trustee
Bill Saak, Trustee
David Freed, Trustee
Ron Sutterfield, Alternate

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Supt. Street Dept. John Budde, Missy Roth of Building & Zoning, Doris and Steve Rebenstorff, Gene Kish, Debra Eilering and Jacqueline Lee.

1. Police Personnel Matter – Motion made by Mr. Wells, and seconded by Mr. Thacker to conduct a closed session (5 ILCS 120/2 c 1) to discuss the performance of specific employees. Motion approved unanimously at 6:25 p.m. The committee resumed the public meeting at 6:47 p.m.

2. Part-time Tele-communicator-Michelle Henke – Chief Arnold informed the committee that part time tele-communicator Michelle Henke has started work last week, and will begin her training with St. Clair County next week.

Motion made by Mr. Thacker, and seconded by Mr. Wells to adjourn the meeting. Meeting adjourned at 6:50 p.m.

Minutes recorded by:



John Openlander
Village Administrator

3 JANUARY 2011 – FINANCE COMMITTEE MINUTES

In the absence of Chairman O'Malley, Mayor Rauckman called the regular meeting of the Finance Committee to order at 6:50 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Brian Wells, Trustee
Ron Sutterfield, Trustee
David Freed, Trustee
Bill Saak, Trustee
David Thacker, Trustee (alternate)

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Street Dept. Supt. John Budde, Missy Roth of Building & Zoning, Doris and Steve Rebenstorff, Gene Kish, Debra Eilering and Jacqueline Lee.

1. Approval of Purchases – Administrator Openlander presented a proposal from the financial management and utility billing software provider for rights to add one concurrent user. The cost is \$2,000.00, which will allow everyone in the Administration Department to use the system at the same time. Mr. Openlander also presented the quote from Motorola for one 800 megahertz police car radio. This purchase will complete the equipping of the entire squad car fleet with 800 frequency radios, which all police departments will be required to use. Motion made by Mr. Wells, and seconded by Mr. Thacker to approve the purchases. Motion approved unanimously.

2. Police Car Damage Report – Police Chief Arnold advised the committee that bids had been received to repair the police car damaged in December. The low bid was received from Thacker Auto Body, which was less than the \$8,500.00 received from the insurance company. The Chief had received permission from the Administrator to proceed with the repair, as it was deemed an emergency purchase.

3. Draft Resolution-Purchase of Squad Car – At the last meeting of the committee, Chief Arnold requested the purchase of a Ford Crown Victoria to replace one of the cars in the fleet, and the Chief was told to proceed. Motion made by Mr. Saak, and seconded by Mr. Wells to forward the resolution on the purchase to the Board. Motion approved unanimously.

Motion made by Mr. Sutterfield, and seconded by Mr. Wells to adjourn the meeting. Meeting adjourned at 6:54 p.m.

Minutes recorded by:

John Openlander

John Openlander
Village Administrator

3 JANUARY 2012 – JUDICIARY COMMITTEE MINUTES

Chairman Sutterfield called the regular meeting of the Judiciary Committee to order at 6:54 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Ron Sutterfield, Chairperson
David Freed, Trustee
Brian Wells, Trustee
David Thacker, Trustee
Bill Saak, Trustee (Alternate)

Others Present


President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Street Dept. Supt. John Budde, Missy Roth of Building & Zoning, Doris and Steve Rebenstorff, Gene Kish, Debra Eilering and Jacqueline Lee.

1. Open Meetings Act Training – Administrator Openlander presented information on Open Meetings Act training now required for all elected officials. Mr. Openlander noted that all elected officials currently serving office have one year to complete the training.

2. Draft Ordinance-Release of Certain Executive Session Minutes – The Executive Session Minutes Review Committee reviewed all minutes closed to public view on December 19, 2011, and determined that certain minutes no longer needed to be withheld from public view. Motion made by Mr. Wells, and seconded by Mr. Thacker to forward the resolution to the Board to release certain minutes. Motion approved unanimously.

Motion made by Mr. Thacker, and seconded by Mr. Wells to adjourn. Meeting adjourned at 6:58 p.m.

Minutes recorded by:


John Openlander
Village Administrator

3 JANUARY 2012 – ROADS, BUILDINGS & GROUNDS COMMITTEE MINUTES

Chairperson David Thacker called the regular meeting of the Roads, Buildings, & Grounds Committee to order at 6:58 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

David Thacker, Chairperson
Ron Sutterfield, Trustee
Bill Saak, Trustee
Brian Wells, Trustee
David Freed, Trustee (Alternate)

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Street Dept. Supt. John Budde, Missy Roth of Building & Zoning, Doris and Steve Rebenstorff, Gene Kish, Debra Eilering and Jacqueline Lee.

1. 1201 Kinsella – Administrator Openlander reported that the owner's personal representative is now not willing to authorize the demolition of the house because the owner has not paid taxes on the property for three years, and therefore the owner has forfeited ownership. Mr. Wells suggested that the county should help pay for the demolition. Mr. Openlander was directed to contact the company that has paid the back taxes to see what their position is.

2. 320 Arbor – Administrator Openlander stated that a contractor has contacted the Village and asked to see the house. A meeting is arranged for January 6, 2012 to inspect the house.

Motion made by Mr. Wells, and seconded by Mr. Sutterfield to adjourn. The meeting adjourned at 7:04 p.m.

Minutes recorded by:


John Openlander
Village Administrator

3 JANUARY 2012 – PUBLIC SAFETY COMMITTEE MINUTES

Chairman Wells called the regular meeting of the Public Safety Committee to order at 7:04 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Brian Wells, Chairman
Ron Sutterfield, Trustee
Dave Thacker, Trustee
Bill Saak, Trustee
David Freed, Trustee (alternate)

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Street Dept. Supt. John Budde, Missy Roth of Building & Zoning, Doris and Steve Rebenstorff and Gene Kish.

Draft Ordinance-Insurance Requirements-Meat Shoots – Mr. Wells requested that the insurance requirement for the groups sponsoring the meat shoots be stricken from the draft ordinance because the Swansea Improvement Hall can obtain insurance for the events. He stated that the insurance requirements generally were unnecessary because the Village cannot be held liable when issuing permits. Mr. Wells offered to measure the shooting area and suggest a smaller clear area than the area specified in the current ordinance. Mayor Rauckman requested that Mr. Openlander contact the Village's new insurer to check on the insurance requirement.

Motion made by Mr. Thacker, and seconded by Mr. Saak to adjourn. Meeting adjourned at 7:14 p.m.

Minutes recorded by:


John Openlander
Village Administrator

3 JANUARY 2012–CITIZEN COMMUNICATIONS COMMITTEE MINUTES

Chairman Freed called the regular meeting of the Citizen Communications Committee to order at 7:14 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

David Freed, Chairperson
Brian Wells, Trustee
Ron Sutterfield, Trustee
Bill Saak, Trustee
David Thacker, Trustee

Others Present

President Jim Rauckman, Treasurer Mike Leopold, Village Clerk Lauren O'Neill, Administrator John Openlander, Police Chief Mike Arnold, Deputy Police Chief Craig Coughlin, Fire Chief John McGuire, Street Dept. Supt. John Budde, Missy Roth of Building & Zoning, Doris and Steve Rebenstorff and Gene Kish.

Proposed Articles for February Issue – An article on the Swansea Youth Government program was suggested. In addition, Mr. Thacker will write an article for the "In Your Corner" column.

Motion made by Mr. Saak, and seconded by Mr. Freed to adjourn. Meeting adjourned at 7:16 p.m.

Minutes recorded by:

John Openlander
John Openlander
Village Administrator

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