

6 JUNE 2011 – PERSONNEL COMMITTEE MINUTES

Chairman O'Malley called the regular meeting of the Personnel Committee to order at 7:50 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Susan O'Malley, Chairman
David Freed, Trustee
Brian Wells, Trustee
Bill Saak, Trustee
Dave Thacker, Trustee
Ron Sutterfield, Alternate

Others Present

President Jim Rauckman, Administrator John Openlander, Fire Chief John McGuire, Police Chief Mike Arnold, Judy Hagen & Officer Greg Woolery of the Police Dept., Supt. Street Dept. John Budde, Missy Roth of Building & Zoning, Village Clerk Lauren O'Neill, Village Intern Scott Schaefer, Village Attorney Jerry Warchol, Gene Kish, Doris Rebenstorff, Steve Rebenstorff, Daniel Stovey, Kyle Anderson. Village Treasurer Mike Leopold & Supt. Sewer Dept. Rick Tucker were absent.

Re: Accounting Position -- Administrator Openlander announced that the interview process for the accounting position has begun and will be completed by June 10th. Motion made by Ms. O'Malley, and seconded by Ms. Freed to conduct a closed session (5 ILCS 120/2 c 1) to discuss the salary to be offered for the accounting position. Motion approved unanimously at 7:53 p.m. The committee resumed the public meeting at 8:12 p.m.

Motion made by Ms. O'Malley, and seconded by Mr. Sutterfield to adjourn. Meeting adjourned at 8:12 p.m.

Minutes recorded by:

John Openlander for

Scott Schaefer
Intern

6 JUNE 2011 – FINANCE COMMITTEE MINUTES

Chairman O'Malley called the regular meeting of the Finance Committee to order at 6:23 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Susan O'Malley, Chairman
David Freed, Trustee
Bill Saak, Trustee
Ron Sutterfield, Trustee
Brian Wells, Trustee
Dave Thacker, Alternate

Others Present

President Jim Rauckman, Administrator John Openlander, Fire Chief John McGuire, Police Chief Mike Arnold, Judy Hagen & Officer Greg Woolery of the Police Dept., Supt. Street Dept. John Budde, Missy Roth of Building & Zoning, Village Clerk Lauren O'Neill, Village Intern Scott Schaefer, Village Attorney Jerry Warchol, Gene Kish, Doris Rebenstorff, Steve Rebenstorff, Daniel Stovey, Kyle Anderson. Village Treasurer Mike Leopold & Supt. Sewer Dept. Rick Tucker were absent.

Re: FY 2011 Budget Report -- Chairman O'Malley announced that the Village of Swansea ended the 2011 fiscal year on April 30th with a surplus. This, according to Ms. O'Malley, is primarily due to increases in state income and sales taxes.

Re: Draft Resolution – Cell Phone Stipend Rules -- Administrator Openlander presented a resolution establishing rules for the payment of stipends to various employees who have been authorized to use their personal cell phones for official Village business. This resolution formalizes the Board's decision on May 16th authorizing a stipend of \$25.00 per month, paid quarterly. Motion made by Ms. O'Malley, and seconded by Mr. Wells to forward the resolution to the Board for passage. Motion approved unanimously.

Re: Police Car Purchase -- After a series of maintenance issues, Police Chief Mike Arnold announced that Car #21 of the Village Police Department must be replaced. According to Chief Arnold, the Police Department is scheduled to purchase a new vehicle this year under the 2012 FY budget. Chief Arnold advocated the purchase of the Crown Victoria model, which according to him, is compatible to the Village's older vehicles, which will allow the reuse of the police equipment within the vehicle. The vehicle's ordering process is expected to take anywhere from 3-5 weeks. Motion made by Mr. Saak, and seconded by Ms. O'Malley to approve proceeding with the purchase of a Ford Crown Victoria. Motion approved unanimously.

Re: Approval of Purchases -- Administrator Openlander presented requests for purchases of tables and chairs for the Schranz Park TWM Center at a cost of \$5907.90 from Rural King and a gas detector for the Sewer Department at a cost of \$585.00 from Shulte Supply. Motion made by Mr. Wells, and seconded by Mr. Saak to approve the purchases from the low bidders. Motion approved unanimously.

Re: Routine Purchases -- Administrator Openlander noted that the Village's purchasing regulations call for Finance Committee approval annually for purchases of items and services that are needed on an ongoing basis by each department throughout the year. Motion made by Mr. Wells, and seconded by Mr. Saak to approve the lists of routine purchases submitted by each department. Motion approved unanimously.

Re: Draft Ordinance-Budget Amendment-Pay Raises -- Chairman O'Malley presented a report on the cost of various per cent raises for non police contract employees, and the impact of the

increased medical insurance costs on salaries. Motion made by Ms. O'Malley, and seconded by Mr. Wells to conduct a closed session (5 ILCS 120/2 c 1) to discuss the compensation of specific employees. Motion approved unanimously at 6:27 p.m. The committee resumed the public meeting at 7:50 p.m.

Motion made by Mr. Wells, and seconded by Mr. Freed to adjourn. Meeting adjourned at 7:51 p.m.

Minutes recorded by:

John Openlander for

Scott Schaefer
Intern

6 JUNE 2011 – ROADS, BUILDINGS & GROUNDS COMMITTEE MINUTES

Chairman Saak called the regular meeting of the Roads, Buildings, & Grounds Committee to order at 6:01 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Dave Thacker, Chairman
Susan O'Malley, Trustee
Bill Saak, Trustee
Ron Sutterfield, Trustee
Brian Wells, Trustee
David Freed, Alternate

Others Present

President Jim Rauckman, Administrator John Openlander, Fire Chief John McGuire, Police Chief Mike Arnold, Judy Hagen & Officer Greg Woolery of the Police Dept., Supt. Street Dept. John Budde, Missy Roth of Building & Zoning, Village Clerk Lauren O'Neill, Village Intern Scott Schaefer, Village Attorney Jerry Warchol, Gene Kish, Doris Rebenstorff, Steve Rebenstorff, Daniel Stovey, Kyle Anderson. Village Treasurer Mike Leopold & Supt. Sewer Dept. Rick Tucker were absent.

Re: Draft Resolution-Acceptance of Parcels-North Entrance Sign -- Administrator

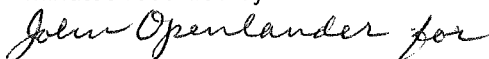
Openlander proposed a resolution to accept the quit claim deed and property at Rte. 159 and Lakeland Boulevard to the Village of Swansea from Mr. Junior Edwards, the current owner of the parcels. The existing entrance sign, which was erected in 2009, is partially located on the parcels. Motion made by Mr. Thacker, and seconded by Mr. Wells to forward the resolution to the Board accepting the donated parcels. Motion approved unanimously.

Re: Draft Resolution-Acceptance of Bid-Road Oil -- Superintendent Budde announced that of the three bids to furnish 25,820 gallons of asphalt emulsion for the 2011 oil and chip road sealing program, the lowest bid was received from JTC Petroleum of Maryville, Illinois in the amount of \$53,829.54. According to Mr. Budde, the cost of the project, as bid, was approximately \$20,000 less than anticipated in the budget. In addition, Beelman Truck Company of East Saint Louis, Illinois submitted the only bid to furnish 1291 tons of stone for \$23,754.40. Motion made by Mr. Wells, and seconded by Mr. Saak for forward the resolution to the Board accepting the bid. Motion approved unanimously.

Re: Draft Ordinance-Prevailing Wage Act -- Administrator Openlander noted that state law requires that local governments enact an ordinance annually adopting the prevailing wage for public works construction projects undertaken by the Village. Motion made by Mr. Thacker, and seconded by Mr. Wells to forward the ordinance to the Board for approval. Motion approved unanimously.

Motion made by Mr. Saak, and seconded by Mr. Wells to adjourn. Meeting adjourned at 6:09 p.m.

Minutes recorded by:



Scott Schaefer
Intern

6 JUNE 2011 – ENVIRONMENTAL COMMITTEE MINUTES

Chairman Thacker called the regular meeting of the Environmental Committee to order at 6:09 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Dave Thacker, Chairman
David Freed, Trustee
Susan O'Malley, Trustee
Bill Saak, Trustee
Ron Sutterfield, Trustee
Brian Wells, Alternate

Others Present

President Jim Rauckman, Administrator John Openlander, Fire Chief John McGuire, Police Chief Mike Arnold, Judy Hagen & Officer Greg Woolery of the Police Dept., Supt. Street Dept. John Budde, Missy Roth of Building & Zoning, Village Clerk Lauren O'Neill, Village Intern Scott Schaefer, Village Attorney Jerry Warchol, Gene Kish, Doris Rebenstorff, Steve Rebenstorff, Daniel Stovey, Kyle Anderson. Village Treasurer Mike Leopold & Supt. Sewer Dept. Rick Tucker were absent.

Re: Township Sewer Service Contract -- Administrator Openlander advised that the Village's engineer and the Township's engineer met recently, and that there appears to be some progress being made on negotiating a new agreement. It was agreed to use the format of the 1995 agreement, and to establish a replacement fund to fund major repairs in future years. It was hoped that after the next meeting of the engineers that the remaining open issues would be reduced to 3 or 4. The main issue of contention is the amount of sewage flow from the Township's customers into the Swansea plant.

Motion made by Mr. Thacker, and seconded by Ms. O'Malley to adjourn. Meeting adjourned at 6:12 p.m.

Minutes recorded by:

John Openlander for
Scott Schaefer
Intern

6 JUNE 2011 – PUBLIC SAFETY COMMITTEE MINUTES

Chairman Wells called the regular meeting of the Public Safety Committee to order at 6:12 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Brian Wells, Chairman
Susan O'Malley, Trustee
Dave Thacker, Trustee
Bill Saak, Trustee
Ron Sutterfield, Trustee
David Freed, Alternate


Others Present

President Jim Rauckman, Administrator John Openlander, Fire Chief John McGuire, Police Chief Mike Arnold, Judy Hagen & Officer Greg Woolery of the Police Dept., Supt. Street Dept. John Budde, Missy Roth of Building & Zoning, Village Clerk Lauren O'Neill, Village Intern Scott Schaefer, Village Attorney Jerry Warchol, Gene Kish, Doris Rebenstorff, Steve Rebenstorff, Daniel Stovey, Kyle Anderson. Village Treasurer Mike Leopold & Supt. Sewer Dept. Rick Tucker were absent.

Re: Jamestown Apartments & Max's One Stop – Mr. Wells reported that a resident had emailed to the Board of Trustees comments concerning her desire to see the vacant Jamestown Apartments demolished, and concerns about Max's liquor store on 17th Street, and recent burglaries in the neighborhood. Mr. Wells noted that the various Village departments are working on the concerns mentioned.

Motion made by Mr. Sutterfield, and seconded by Ms. O'Malley to adjourn. Meeting adjourned at 6:13 p.m.

Minutes recorded by:


Scott Schaefer
Intern

6 JUNE 2011 –PARKS COMMITTEE MINUTES

Chairman Saak called the regular meeting of the Parks Committee to order at 6:13 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

Susan O'Malley, Chairman
Brian Wells, Trustee
Ron Sutterfield, Alternate
Bill Saak, Trustee
Dave Thacker, Trustee
David Freed, Trustee


Others Present

President Jim Rauckman, Administrator John Openlander, Fire Chief John McGuire, Police Chief Mike Arnold, Judy Hagen & Officer Greg Woolery of the Police Dept., Supt. Street Dept. John Budde, Missy Roth of Building & Zoning, Village Clerk Lauren O'Neill, Village Intern Scott Schaefer, Village Attorney Jerry Warchol, Gene Kish, Doris Rebenstorff, Steve Rebenstorff, Daniel Stovey, Kyle Anderson. Village Treasurer Mike Leopold & Supt. Sewer Dept. Rick Tucker were absent.

Re: Splash Pad Lawsuit – Village Attorney Warchol elaborated on recent developments in the Splash Pad lawsuit. Mr. Warchol stated that both defendants had not yet filed their written answers to the Village's claims. The case was continued to a Case Management Conference on June 28, 2011 at 8:30 a.m. Considering that federal and state grants were used to construct the Splash Pad, Mayor Rauckman noted that the Village cannot abandon the facility. Mr. Warchol stated that it would be beneficial to have another contractor make the repairs now, then a firm price can be established when seeking reimbursement from the original contractor and his bonding company. According to Superintendent Budde, the contractor who submitted the low bid to re-construct the Splash Pad has not withdrawn from the project, and should be considered by the administration. Motion made by Mr. Wells, and seconded by Mr. Thacker to proceed with the repair project. Motion approved unanimously.

Motion made by Mr. Wells, and seconded by Ms. O'Malley to adjourn. Meeting adjourned at 6:22 p.m.

Minutes recorded by:


Scott Schaefer
Intern

6 JUNE 2011 –CITIZEN COMMUNICATION COMMITTEE MINUTES

Chairman Freed called the regular meeting of the Citizen Communication Committee to order at 6:22 p.m. at the Swansea Government Center, 1400 North Illinois Street, in Swansea.

MEMBERS PRESENT

David Freed, Chairman
Bill Saak, Trustee
Ron Sutterfield, Trustee
Dave Thacker, Trustee
Brian Wells, Trustee
Susan O'Malley, Alternate

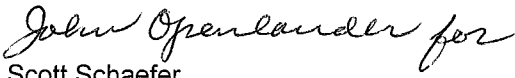
Others Present

President Jim Rauckman, Administrator John Openlander, Fire Chief John McGuire, Police Chief Mike Arnold, Judy Hagen & Officer Greg Woolery of the Police Dept., Supt. Street Dept. John Budde, Missy Roth of Building & Zoning, Village Clerk Lauren O'Neill, Village Intern Scott Schaefer, Village Attorney Jerry Warchol, Gene Kish, Doris Rebenstorff, Steve Rebenstorff, Daniel Stovey, Kyle Anderson. Village Treasurer Mike Leopold & Supt. Sewer Dept. Rick Tucker were absent.

Re: Proposed articles for July, 2011 Issue – Mr. Wells suggested two articles for the next edition.

Motion made by Mr. Wells, and seconded by Ms. O'Malley to adjourn. Meeting adjourned at 6:23 p.m.

Minutes recorded by:


Scott Schaefer
Intern

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