



INVITATION TO BID July 3rd, 2018

VILLAGE OF SWANSEA REQUEST FOR BIDS FIRE DEPARTMENT PERSONAL PROTECTIVE EQUIPMENT

Proposals due by 2:00 p.m. on July 13th, 2018

The Village of Swansea is seeking sealed, separate bids from qualified Vendors interested in providing three categories of personal protective equipment for Village firefighters, specifically: **“Bid #1- Coats and Pants”**; **“Bid #2 – Helmets”**; and **“Bid #3 – Boots”**. The format of any bid submitted must be consistent with the requirements of this request and must clearly address all of the items listed herein.

The Village will accept sealed bid proposals until 2:00 p.m. on July 13th, 2018, at which time the bids will be opened and read aloud. It is the responsibility of each party to ensure that their bid proposal arrives before said deadline. Parties choosing to submit a bid in more than one of the categories above, shall submit each in a separate, sealed envelope. Each such bid shall clearly be marked on the outside of the envelope as either **“Bid #1- Coats and Pants”**; **“Bid #2 – Helmets”**; or **“Bid #3 – Boots”**. Each bid proposal shall include an original signature, be single sided and unbound, with the envelope addressed to: Swansea Government Center, Attn: Christopher Tell, Deputy Fire Chief, 1444 Boul Ave, Swansea, IL 62226.

Any questions or request for clarification must be submitted in writing and by email to ctell@swanseail.org. Phone call requests for clarification will not be taken.

INTRODUCTION AND GENERAL INFORMATION

A. Timeline for Procurement Process

The Village has made every effort to include enough information in this request for the proposer to develop a responsive and comprehensive bid. Submission of a bid proposal indicates acceptance by any Vendor, or individual representing a Vendor, of the conditions contained in this request, unless clearly and specifically noted in the bid proposal submitted, and confirmed in the contract between the Village of Swansea and the individual or Vendor selected.

While the Village's general intent is to make purchases from the most qualified vendor at the lowest price possible, "Most Qualified Vendor" does not mean the vendor offering the lowest price only, but means the vendor who, by experience and other qualifications is deemed most capable of providing the goods required in a satisfactory manner and in the best interest of the Village. The Village reserves the right to reject any and all bids, cancel all or part of this bid process, waive any minor irregularities, and request additional information from proposers. The Village will not reimburse proposers for any expenses incurred in preparing bid proposals. This request does not obligate the Village to proceed with any purchase.

The timing of the proposal is as follows:

1. **Distribution of Request:** The request will be emailed to area Vendors and also made available on the Village's website www.swanseail.org on July 3rd, 2018.
2. **Proposal Submission:** Proposals must be received by the Village no later than 2:00 p.m., July 13th, 2018
3. **Proposal Review:** Village staff will evaluate all proposals and summarize their findings in enough time to make a recommendation to the Board of Trustees by July 16th, 2018
4. **Selection:** The Village Board of Trustees is expected to select a bid and approve the order of all products on or before August 4th, 2018, and will notify all proposers regarding the outcome of the request process.
5. **Expected Delivery of the Products:** The Village prefers to take delivery of all products ordered no later than October 5th, 2018.

B. Conditions of Submittal

1. By the act of submitting a response to this request, the proposer certifies that:
 - The Proposer, and each person signing on behalf of any Proposer, certifies, and in the case of a sole proprietorship, partnership or corporation, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of their knowledge no elected official, city employee, officer or person accountable to the Village of Swansea has a direct financial interest in the Proposal.
 - The Proposer has read all parts of this request, including all requirements, terms and conditions, and, if its bid proposal is accepted, the Proposer shall accept the terms and conditions stated herein in their entirety.
 - The Proposer has quality experience providing the required products.

BID PROPOSAL #1: COATS AND PANTS

The Village is seeking bid proposals from qualified parties interested in providing the following Personal Protective Equipment for Swansea firefighters:

A. Coats

1. The Village desires to purchase twenty-four (24) firefighter bunker coats meeting the following specifications and having the following features;
 - Compliant with the current edition of NFPA 1971, 1999 and 1500;
 - No less than 6.5 ounce ARMOR, or equivalent, outer shell, coated to be water repellant;
 - Thermal layer Glide 2L, or equivalent, detachable liner;
 - 5.5 Stedair 4000, or equivalent, moisture barrier;
 - Storm flap with non-sparking zipper;
 - Wristlet sewn to liner with Nomex, or equivalent, thumb opening;
 - Double layer material at the cuffs;
 - Nomex, or equivalent, chin/throat closure;
 - Hand warmer style cargo pockets, one per each side;
 - Bellowed underarms;
 - Drag Rescue Device;
 - Tan in color, with 3" Scotch lite, or equivalent, lime/silver/lime reflective trim;
 - Reflective letters with name of department name on back, top;
 - Name plate with reflective letters attached to the bottom rear, with snaps or Velcro.
2. Ordered coats to be of various sizes, and the successful bidder shall provide on-site measuring services as part of the bid price for custom fit.
3. Bid proposals to include itemized additional cost per coat for each of the following options:
 - Option #1: Addition of a radio pocket on the left chest with Velcro closure (placed not to interfere with SCBA harness straps), and microphone tab near shoulder (placed not to interfere with SCBA harness straps).
 - Option #2: Addition of a flashlight tab right chest with Velcro security strap (placed not to interfere with SCBA harness straps).
 - Option #3: Addition of a microphone tab near right shoulder (placed not to interfere with SCBA harness straps).
 - Option #4: Addition of an American Flag Patch, Right Shoulder.
 - Option #5: Addition of the Swansea Fire Department Emblem.
 - Option #6: Additional cost for Athletic cut coat.

B. Pants

1. The Village desires to purchase twenty-four (24) pair of firefighter bunker pants meeting the following specifications and having the following features;
 - Compliant with the current edition of NFPA 1971, 1999 and 1500;
 - No less than 6.5 ounce ARMOR, or equivalent, outer shell, coated to be water repellent;
 - Thermal layer Glide 2L, or equivalent, detachable liner;
 - 5.5 Stedair 4000, or equivalent, moisture barrier;
 - Knees to be reinforced with highly durable material, extra padding or equivalent, bellowed type knee area or equivalent for increased mobility;
 - Heavy wear protection at the pant cuffs;
 - Integrated ladder belt/escape belt, or equivalent;
 - Pants closure to be a minimum 1.5" Velcro fly, with reverse "D" ring if not incorporated with ladder/escape belt.
 - Two full bellow pockets, one each side of pants with drain holes on bottom;
 - Each furnished with a pair of "H" style adjustable suspenders;
 - Tan in color, with 3" Scotch lite, or equivalent, lime/silver/lime reflective trim.
2. Ordered pants to be of various sizes, and the successful bidder shall provide on-site measuring services as part of the bid price for custom fit.
3. Bid proposals to include itemized additional cost per pair of pants for each of the following options:
 - Option #1: Alternate zipper fly;
 - Option #2: Addition of removable pocket organizer;
 - Option #3: Additional cost for Athletic cut.

C. General Requirements

1. All products bid SHALL comply with the appropriate and current NFPA, OSHA and/or ANSI standard(s).
2. Bidder shall include copies of the Thermal Protective Performance (TPP) Test and Thermal Heat Loss (THL) Test levels for both the coats and pants being bid.
3. Each bidder shall state the number of consecutive calendar days required to fulfill and deliver all items listed in Bid#1, once the order is placed. Special selection consideration may be granted to any bidder who guarantees a short delivery schedule.

BID FORM – BID PROPOSAL #1

Company Name: _____

Address: _____

Telephone Number: _____

Name of Vendor Contact Person: _____

Email Vendor Contact Person: _____

Vendor Federal ID Number: _____

_____ The number of consecutive calendar days required by us to fulfill and deliver all items listed in Bid #1, once the order is placed.

Attachments:

- I have attached details and specifications for the products being bid, including clear and concise data for any “equivalent” product proposed. It is the responsibility of the bidder to document and defend any such proposed equivalent product to clearly illustrate that equivalency.
- I have attached copies of the Thermal Protective Performance (TPP) Test and Thermal Heat Loss (THL) Test levels for both the coats and pants being bid.

A. Bid #1 Pricing

1. This Vendor’s base pricing for bunker coats is as follows:

For the twenty-four (24) firefighter bunker coats meeting the specifications and having the base features identified herein	\$ _____ Per each coat	\$ _____ For all 24 coats
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2. This Vendor’s additional pricing for specific bunker coat options is as follows:

Option #1: Addition of a radio pocket on the left chest with Velcro closure (placed not to interfere with SCBA harness straps), and microphone tab near shoulder (placed not to interfere with SCBA harness straps).	\$ _____ Additional cost per each
Option #2: Addition of a flashlight tab right chest with Velcro security strap (placed not to interfere with SCBA harness straps).	\$ _____ Additional cost per each

Option #3: Addition of a microphone tab near right shoulder (placed not to interfere with SCBA harness straps).	\$ _____ Additional cost per each
Option #4: Addition of an American Flag Patch, Right Shoulder.	\$ _____ Additional cost per each
Option #5: Addition of the Swansea Fire Department Emblem.	\$ _____ Additional cost per each
Option #6: Additional cost for Athletic cut coat.	\$ _____ Additional cost per each

3. This Vendor's base pricing for bunker pants is as follows:

For the twenty-four (24) pair of firefighter bunker pants meeting the specifications and having the base features identified herein	\$ _____ Per each pair of pants	\$ _____ For all 24 pair
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4. This Vendor's additional pricing for specific bunker pants options is as follows:

Option #1: Alternate zipper fly.	\$ _____ Additional cost per each
Option #2: Addition of removable pocket organizer	\$ _____ Additional cost per each
Option #3: Additional cost for Athletic cut.	\$ _____ Additional cost per each

CERTIFICATIONS FORM

Company Name: _____

Address: _____

Federal ID Number: _____

I, _____, a principal owner of the above named company hereby certify under oath to the following:

1. That neither I, nor my company, nor any employee or agent of my company has been convicted of bribery or of attempting to bribe an employee of a unit of State or local government, nor have I, or my company, or any employee or agent of my company made an admission of guilt of such conduct which is a matter of record.
2. That neither I, nor my company, nor any employee or agent of my company, is barred from bidding on this CONTRACT as a result of a violation of either Section 33 E-3 (Bid Rigging) or 33 E-4 (Bid Rotating) of the Criminal Code of 2012. (720 ILCS 5/Art. 33E/PUBLIC CONTRACTS)
3. That neither I, nor my company, is delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if delinquent, is currently contesting the liability or the amount of such tax in accordance with the procedures established by the appropriate Taxing Act. A person is not considered delinquent in the payment of a tax for the purposes of this certification if such person has entered into an Agreement with the Illinois Department of Revenue for the payment of all taxes claimed delinquent, and is in compliance with that Agreement. If such is the case with the undersigned, the undersigned certifies that he/she/it has made such an Agreement and is in compliance therewith. (Section 11-42.1-1 of the Illinois Municipal Code)
4. That all products bid comply with appropriate and current NFPA, OSHA and/or ANSI standard(s).

Signature

Title

Date

Signed and sworn to before me this _____ day of _____, 2018.

[SEAL]

Notary Public

BID PROPOSAL #2: HELMETS

The Village is seeking bid proposals from qualified parties interested in providing the following Personal Protective Equipment for Swansea firefighters:

A. Helmets

1. The Village desires to purchase twenty-eight (28) Honeywell EV1 firefighting helmets, with specific colors determined at time of order.
2. Bid proposals to include itemized additional cost per helmet for the following option:
 - Option #1: Addition of NFPA-compliant Bourke eye shield to existing Honeywell EV1 helmets.

BID FORM – BID PROPOSAL #2

Company Name: _____

Address: _____

Telephone Number: _____

Name of Vendor Contact Person: _____

Email Vendor Contact Person: _____

Vendor Federal ID Number: _____

Attachments:

- I have attached details and specifications for the products being bid, including clear and concise data for any “equivalent” product proposed. It is the responsibility of the bidder to document and defend any such proposed equivalent product to clearly illustrate that equivalency.

A. Bid #2 Pricing

1. This Vendor’s base pricing for helmets is as follows:

For the twenty-eight (28) Honeywell EV1 firefighting helmets, with specific colors determined at time of order	\$ _____ Per each helmet	\$ _____ For all 28 helmets
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2. This Vendor’s additional pricing for the specific helmet option is as follows:

Option #1: Addition of NFPA-compliant Bourke eye shield to existing Honeywell EV1 helmets.	\$ _____ Additional cost per each
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CERTIFICATIONS FORM

Company Name: _____

Address: _____

Federal ID Number: _____

I, _____, a principal owner of the above named company hereby certify under oath to the following:

5. That neither I, nor my company, nor any employee or agent of my company has been convicted of bribery or of attempting to bribe an employee of a unit of State or local government, nor have I, or my company, or any employee or agent of my company made an admission of guilt of such conduct which is a matter of record.
6. That neither I, nor my company, nor any employee or agent of my company, is barred from bidding on this CONTRACT as a result of a violation of either Section 33 E-3 (Bid Rigging) or 33 E-4 (Bid Rotating) of the Criminal Code of 2012. (720 ILCS 5/Art. 33E/PUBLIC CONTRACTS)
7. That neither I, nor my company, is delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if delinquent, is currently contesting the liability or the amount of such tax in accordance with the procedures established by the appropriate Taxing Act. A person is not considered delinquent in the payment of a tax for the purposes of this certification if such person has entered into an Agreement with the Illinois Department of Revenue for the payment of all taxes claimed delinquent, and is in compliance with that Agreement. If such is the case with the undersigned, the undersigned certifies that he/she/it has made such an Agreement and is in compliance therewith. (Section 11-42.1-1 of the Illinois Municipal Code)
8. That all products bid comply with appropriate and current NFPA, OSHA and/or ANSI standard(s).

Signature

Title

Date

Signed and sworn to before me this _____ day of _____, 2018.

[SEAL]

Notary Public

BID PROPOSAL #3: STRUCTURAL FIREFIGHTING BOOTS

The Village is seeking bid proposals from qualified parties interested in providing the following Personal Protective Equipment for Swansea firefighters:

A. Boots

1. The Village desires to purchase twenty-seven (27) pair of rubber structural firefighting boots meeting the following specifications and having the following features;
 - Pull on type, fourteen (14) inches in length;
 - With specific sizes to be determined at time of order.
2. Bid proposals to include itemized additional cost per pair of boots for the following option:
 - Option #1: Alternative of leather, versus rubber, boots, pull on type, fourteen (14) inches in length.

BID FORM – BID PROPOSAL #3

Company Name: _____

Address: _____

Telephone Number: _____

Name of Vendor Contact Person: _____

Email Vendor Contact Person: _____

Vendor Federal ID Number: _____

Attachments:

- I have attached details and specifications for the products being bid, including clear and concise data for any “equivalent” product proposed. It is the responsibility of the bidder to document and defend any such proposed equivalent product to clearly illustrate that equivalency.

A. Bid #3 Pricing

1. This Vendor’s base pricing for firefighter boots is as follows:

For the twenty-seven (27) pair of rubber structural firefighting boots meeting the specifications and having the base features identified herein	\$ _____ Per each pair of boots	\$ _____ For all 27 pair
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2. This Vendor’s additional pricing for the specific firefighter boot option is as follows:

Option #1: The alternative of leather, versus rubber, boots, pull on type, fourteen (14) inches in length.	\$ _____ Additional cost per each
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CERTIFICATIONS FORM

Company Name: _____

Address: _____

Federal ID Number: _____

I, _____, a principal owner of the above named company hereby certify under oath to the following:

9. That neither I, nor my company, nor any employee or agent of my company has been convicted of bribery or of attempting to bribe an employee of a unit of State or local government, nor have I, or my company, or any employee or agent of my company made an admission of guilt of such conduct which is a matter of record.
10. That neither I, nor my company, nor any employee or agent of my company, is barred from bidding on this CONTRACT as a result of a violation of either Section 33 E-3 (Bid Rigging) or 33 E-4 (Bid Rotating) of the Criminal Code of 2012. (720 ILCS 5/Art. 33E/PUBLIC CONTRACTS)
11. That neither I, nor my company, is delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if delinquent, is currently contesting the liability or the amount of such tax in accordance with the procedures established by the appropriate Taxing Act. A person is not considered delinquent in the payment of a tax for the purposes of this certification if such person has entered into an Agreement with the Illinois Department of Revenue for the payment of all taxes claimed delinquent, and is in compliance with that Agreement. If such is the case with the undersigned, the undersigned certifies that he/she/it has made such an Agreement and is in compliance therewith. (Section 11-42.1-1 of the Illinois Municipal Code)
12. That all products bid comply with appropriate and current NFPA, OSHA and/or ANSI standard(s).

Signature

Title

Date

Signed and sworn to before me this _____ day of _____, 2018.

[SEAL]

Notary Public