



Village of Swansea

Request to Reserve Park Facilities

Date of Event: _____
 Time: _____
 Type of Event: _____
 Contact Person: _____
 Address: _____
 Phone: _____ - _____
 Drivers License# _____ - _____
 Exp. ____ / ____

Alcohol Present-Y/N: ____ less than 49 ____ 50 or more

NOTE: If 50 or more is selected, the Application for Park/Park Facilities Use Form (Alcohol Beverages) must also be completed/submitted

- Facility Requested**
- Pavilion # 1 (Mel Price)
 - Pavilion # 2 (Mel Price)
 - Pavilion # 3 (Mel Price)
 - Norman Lehr Center
 - Thompson Center
 - Pavilion A (Schranz)
 - Pavilion B (Schranz)
 - Pavilion C (Schranz)

I acknowledge the receipt of the park regulations. I will observe all the rules and regulations. I will make sure that the area that I am reserving will be left in good condition at the time of departure. I agree that I will be present for at least 30 minutes prior to the beginning of this event, present for the entirety of this event and present for at least 30 minutes after the event or whenever the last person leaves the area I am reserving, which ever happens first. I further agree that **should I not** leave the area I am reserving in the same condition in which I found it, that I agree to pay the Village of Swansea all costs incurred by the Village for the repair or replacement of any part of the area I have rented that is not returned to the Village in the same condition in which I found it. I further understand that the costs incurred by the Village for the repair or replacement of any part of the area I have rented includes legal expenses incurred by the Village should its recoupment of the costs require it to pursue legal action. Closing time for Thompson and Lehr Centers is 10:00 p.m. **I also understand a 30 day notice of cancellation is required or rental fee will be forfeited.**

Signature

Date

FOR OFFICE USE ONLY

- Thompson Center Rent: \$100.00 Deposit Fee: \$50.00 Total: \$150.00
- Lehr Center Rent: \$65.00 Deposit Fee: \$50.00 Total: \$115.00
- Resident Pavilion Rental Fee: \$25.00
- Non-Resident Pavilion Rental Fee: \$50.00 Ck# _____ By: _____
- Confirmation Mailed By: _____ Date: _____
- Reservation Cancelled By: _____ Date: _____
- Deposit Returned _____ Ck # _____

APPROVED

Date: _____

By: _____



VILLAGE OF SWANSEA

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BUILDING & ZONING DIRECTOR
Terry L. Harp

SUPERINTENDENT OF STREETS
John Budde

October 17, 2007

To: Norman Lehr Community Center/Thompson Civic Center Renters

From: Village of Swansea

The Village of Swansea is pleased to offer Swansea residents the opportunity to rent the facilities at Melvin Price Memorial Park. The Board of Trustees has considered and established reasonable rates for using the Lehr Community or Thompson Civic Centers in part due to residents being responsible for cleaning up the facilities immediately upon completion.

In an effort to keep these fees as low as possible, this notice serves as a reminder and an agreement that the Norman Lehr Community Center/Thompson Civic Center will be cleaned prior to returning the key to the Swansea Government Center.

Thank you for your cooperation in this matter.

Name

Date

ALCOHOL CONSUMPTION AT VILLAGE PARKS AND FACILITIES

The Village's regulations concerning the possession and consumption of alcohol at Village parks and park facilities are listed in Section 6-215 of the Swansea Municipal Code.

In summary, the law allows the possession and consumption of alcoholic beverages within the parks and in the Lehr and Thompson Centers except in the following locations and under the following conditions:

- on or within 30 feet of a playground or the Schranz Park Splash Pad,
- on or within 30 feet of the outer field lines of any sports field or court during any game or practice session of any sport team(s) in which the players are under the age of 21,
- within the enclosed area of the Dog park,
- when a group of more than 50 persons gathers, except by permit approved by the Swansea Park Board 30 days in advance; the group must present an insurance certificate or indemnity bond protecting the Village of Swansea from liabilities of any kind or from loss or damage.

If a group of more than 50 persons wishes to consume alcoholic beverages, submit an insurance certificate or indemnity bond with the Request to Reserve Park Facilities to the clerk at the Village Government Center.