



Swansea Police Department

Chief Steven G. Johnson

1400 North Illinois Street

Swansea, IL 62226

618-233-8114

SJohnson@SwanseaIL.org

- ❖ Integrity
- ❖ Teamwork
- ❖ Service
- ❖ Leadership

UPDATED: 04-17-18

Solicitor Permits

Applications are accepted **only** at the Swansea Police Department located at 1400 North Illinois Street. Monday through Friday between the hours of 9:00 a.m. and 4:30 p.m. After hours and weekend times are available by appointment. Appointments can be made by calling 233-8114.

The applicant must provide the follow:

- Complete and signed application and information release waiver.
- A photocopy of a government issued photo ID
- The non-refundable application fee \$50.00, (exact cash, in-state business check, cashier's check or money order)
- In addition, each person to whom a permit is issued shall pay an annual fee of \$50.00 (exact cash, in-state business check, cashier's check or money order)
- A photocopy of proof of possession of any license or permit which, under federal, state or local laws and regulations, the applicant is required to have in order to conduct the proposed business, or which, under any such laws or regulations, would exempt the applicant from the permit requirements of this chapter.
- **EACH APPLICANT SHALL BE FINGERPRINTED.** Fingerprints of the applicant shall be sent to local, state and federal law enforcement authorities as part of the background.
- Provide proof of a Surety Bond. The applicant's employer or principal or if none, the applicant himself shall, before a permit is issued to the applicant, file with the Village a Surety Bond in the amount of Ten Thousand Dollars (\$10,000.00) covering the applicant's employer or principal, as the case may be, or if none the applicant himself. If more than one employee or agent of an employer or principal is issued a permit under this Chapter the Bond shall cover all such employees or agents. The Bond shall condition that the applicant shall comply fully with the ordinances of the Village and statutes of the State of Illinois regulating the solicitors, and guaranteeing to the residents of this Village of Swansea that all money paid to the applicant or his employer or principal will be accounted for or applied according to the representations of the applicant, and further guaranteeing to the residents of the Village doing business with the applicant that the property purchased will be delivered according to the representations of the applicant. Actions on such Bond may be brought by the person aggrieved and for whose benefit among others the Bond is given.
- Cash bond. In addition to posting the surety bond the applicant shall post a cash bond in the amount of \$100.00 to ensure compliance with the code of ordinances of the village. Should the village issue a citation against the permit holder the bond may be applied to any fine levied.
- Allow photographs to be taken for Permit purposes

The Village has 15 days to review and approve/deny the application.

CREDENTIALS

Upon approval of the application for a permit, as hereinbefore stated, the Police Chief shall issue credentials to the applicant which credentials shall be issued over the name of the Police Chief, and to which shall be appended a photograph of the applicant. Such credentials must be worn by the solicitor within the Village when soliciting. The credentials will be worn in such a manner as to be readily visible to all individuals being solicited.

Credit card

The above fees may be paid by use of a credit card but the applicant will pay all additional credit card fees.

