



SWANSEA POLICE DEPARTMENT
1400 North Illinois Street
Swansea, IL 62226
e-mail: SwanseaP@swanseail.org
www.swanseail.org

Non-Highway Vehicle Permit Instructions

Submittal Requirements:

- Completed Application (deliver to Village Hall at 1444 Boul Avenue)
- Proof of insurance (must be specific to the vehicle, attached)
- Police Officer Inspection report
- Waiver of liability
- Payment of fees
 - Village Resident Permit Fee \$50
 - Non-village Resident Permit Fee \$75
 - Inspection Fee \$50

Information for Applicants:

- Each non-highway vehicle requires a separate permit.
- Permits are valid from May 1st of one year through the following April 30th
- The permit must be clearly displayed on the rear of the vehicle.
- Driver must possess at all times, proof of current liability insurance.
- Drivers must have a current, valid driver's license & 18+ years old
- Headlights and tail lamps must be on at all times vehicle is in use.
- Vehicles cannot be used to tow or pull any device or object
- Must travel single-file with other non-highway vehicles
- Maximum speed is posted speed limit or 25 MPH, whichever is less.
- Driver and passengers must wear seat belts at all times.
- Key must not be left in ignition when not in operation.
- Cannot be operated between 12:00 AM and 6:00 AM.
- Follow all traffic laws including prohibitions for open containers and DUI
- Prohibited Locations:
 - Any street, highway, or roadway with a speed limit more than 35 MPH.
 - Sidewalks and Village bike trails.
 - Any unpaved area of the city parks (unless approved for a special event)
 - Any real private property without written authorization from the owner(s).



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Non-Highway Vehicle Permit Application

Date: _____
Name (print): _____
Organization (if any): _____
Title (if any): _____
Address: _____
Phone: _____
Email: _____

Vehicle Information

Vehicle Make: _____
Vehicle Year: _____
Vehicle Model: _____
Vehicle Color: _____
Serial / VIN: _____

Insurance Information

Insurance Carrier: _____
Insurance Policy: _____
Date of Expiration: _____
Signature: _____
Date: _____

For Staff Use

Date Received: _____ Permit No. _____
Clerk's Signature _____ Date _____



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Non-Highway Vehicle Inspection Report

DATE & TIME OF INSPECTION: ____ / ____ / ____ : ____ AM / PM

Applicant Name: _____

Vehicle Make/Model: _____

Please check to indicate compliance

	Horn
	Brakes adequate to stop such vehicle when traveling 20 miles per hour within a distance of 30 feet when upon dry asphalt or concrete pavement surface free from loose material
	Brake Lights
	Turn Signals
	Steering Wheel Apparatus
	Tires that do not have any part of a ply or cord exposed, have any tread or sidewall crack, cut, snag, or other surface interruption deep enough to expose a ply or cord, and do not contain any bulge, knot or separation
	Seat Belts
	Rearview Mirror
	Approved "Slow Moving Vehicle" emblem on the rear of the vehicle (625 ILCS 5/12-709)
	Two (2) headlights that emit a white light visible from at least 100 feet from the rear which must be illuminated when in operation
	Tail Lamp that emits a red light visible from at least 100 feet from the rear which must be illuminated when in operation

The above described vehicle was found to be in compliance with regulations set forth for operation within the Village of Swansea.

Police Officer

Inspector Name: _____

Police Officer

Inspector Signature: _____

DSN: _____



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HOLD-HARMLESS IDEMNIFICATION AGREEMENT

I, _____ (name)
of _____
(address & city), County of _____ State of Illinois plan to
lawfully operate a non-highway vehicle with a permit from May 1
_____ (year) to April 30 _____ (year), within the
municipal limits of the Village of Swansea, Illinois.

I hereby assume the risk for any personal injuries or property damages that I may sustain in the pursuit of my activities while owning and/or operating a Non-Highway Vehicle with the municipal limits of the Village of Swansea, Illinois, and do hereby hold harmless, remise, release, and forever discharge, the Village of Swansea, Illinois, its agents and employees, from any and all actions, suits, damages, claims or judgments that may result from any personal injuries or property damages I may sustain while operating a non-highway vehicle during the dates listed above.

Further, I shall be liable and shall indemnify the Village of Swansea, Illinois and/or its agents for any injury or loss sustained by a third party, which results from my conduct or participation in operating a non-highway vehicle within the Village of Swansea.

IN WITNESS WHEREOF I have executed this Release/Hold-Harmless

Agreement at _____ (place) on _____ (date).

Signature of Applicant _____

Subscribed and sworn to before me in State of Illinois County of

_____ on _____ (date) by (name of notary)

Signature: _____

