

VILLAGE OF SWANSEA, ILLINOIS

ORDINANCE NO. 19163

AN ORDINANCE AMENDING CHAPTER 32.28,
OF THE SWANSEA MUNICIPAL CODE REGARDING
BUILDING AND ZONING DEPARTMENT

ADOPTED BY THE BOARD OF THE TRUSTEES
OF THE
VILLAGE OF SWANSEA

THIS 5th DAY OF August 2024.

Published in pamphlet form by authority of the Board of Trustees of the Village of Swansea, St.
Clair County, Illinois, this 15th Day of August, 2024.

Posted	<u>8</u>	/	<u>15</u>	/	<u>2024</u>	By	<u>SKP</u>	Initials
Removed	<u>8</u>	/	<u>26</u>	/	<u>2024</u>	By	<u>SKP</u>	Initials

VILLAGE OF SWANSEA

ORDINANCE NO. 1963

AN ORDINANCE AMENDING CHAPTER 32.28,
OF THE SWANSEA MUNICIPAL CODE REGARDING
BUILDING AND ZONING DEPARTMENT

WHEREAS, The Village of Swansea Board of Trustees seeks to enhance the quality of life for its residents by ensuring that all building and zoning practices adhere to best industry practices and standards and are conducted in a timely and professional manner; and

WHEREAS, The Board of Trustees recognize the need for efficient and effective management of building and zoning regulations to promote orderly development and ensure the safety and welfare of its residents; and

WHEREAS, it is in the best interest of the Village of Swansea that the Board of Trustees to amend Chapter 32.28 to establish the position of Building and Zoning Director to oversee and coordinate all building and zoning activities, including inspections, permitting, and compliance with local, state, and federal regulations.

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE VILLAGE OF SWANSEA, ILLINOIS:

SECTION 1: The Board of Trustees of the Village of Swansea hereby adopts the recitals in the preamble of this Ordinance as its findings of facts.

SECTION 2: Section 32.28 of the Swansea Village Code of Ordinances is hereby amended and is attached hereto as Exhibit A and incorporated herein by reference.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

SECTION 4: This ordinance shall be in full force and effect, following its passage, approval and publication in pamphlet form as provided by law.

Passed this 5th day of August, 2024 by the Board of Trustees of the Village of Swansea, St. Clair County, Illinois

[Signature]
TYLER M. THOMPSON, VILLAGE CLERK

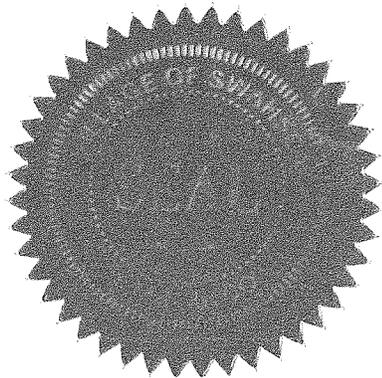
LANTER [Signature] LEWIS [Signature] MCDONALD [Signature] THOUVENOT [Signature]
NEUMEYER [Signature] PARKER [Signature]

Approved by the President of the Board of Trustees of the Village of Swansea, St. Clair County, Illinois, this 5th day of August 2024.

[Signature]
MICHAEL W. LEOPOLD, PRESIDENT
BOARD OF TRUSTEES

Attest:

[Signature]
TYLER M. THOMPSON, VILLAGE CLERK



STATE OF ILLINOIS}

COUNTY OF ST. CLAIR}

CERTIFICATION

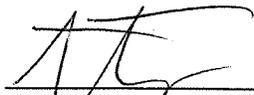
I, Tyler M. Thompson, do hereby certify that I am the duly appointed Clerk in and for the Village of Swansea, Illinois.

I further certify that on August 5th, 2024 the Corporate Authorities of the Village of Swansea passed and approved Ordinance No. 1963 entitled:

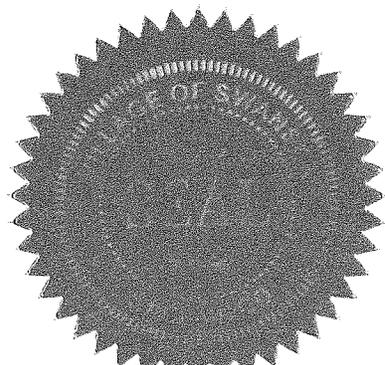
**AN ORDINANCE AMENDING CHAPTER 32.28,
OF THE SWANSEA MUNICIPAL CODE REGARDING
BUILDING AND ZONING DEPARTMENT**

The pamphlet form of Ordinance No. 1963, including the Ordinance and a cover sheet thereof was prepared and a copy of such Ordinance was posted in the municipal building, commencing on August 5th, 2024 and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the municipal clerk.

DATED at SWANSEA, Illinois, this 15th day of August, 2024.



Tyler M. Thompson, Village Clerk
Village of Swansea, Illinois



STATE OF ILLINOIS }
COUNTY OF ST. CLAIR }

AFFIDAVIT

I, Stefanie Proffitt, an employee of the Village of Swansea, St. Clair County, Illinois, do solemnly affirm that:

**AN ORDINANCE AMENDING CHAPTER 32.28,
OF THE SWANSEA MUNICIPAL CODE REGARDING
BUILDING AND ZONING DEPARTMENT**

was posted at the Swansea Government Center, 1444 Boul Avenue, Swansea, Illinois, commencing on

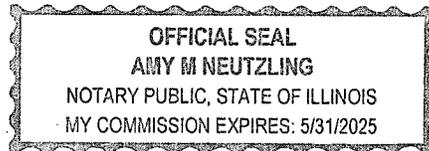
August 15th, 2024, at 2:00 o'clock PM.

Stefanie Proffitt
Written Signature

Subscribed and sworn before me on this 15th day of August 2024.

Amy Neutzling
Notary Public

(Notary Seal)



Officials and Organizations

§ 32.28 BUILDING AND ZONING DEPARTMENT.

(A) *Establishment of Building and Zoning Department.* There is hereby established a department of the municipal government of the village which shall be known as the Building and Zoning Department. The Building and Zoning Department shall embrace the programs, services and functions of planning, development review, permitting, economic development and the enforcement of land development regulations.

(Prior Code, § 2-801)

(B) *Building and Zoning Director.* There is hereby created the Office of Building and Zoning Director, who shall be appointed by the President with the advice and consent of the Board of Trustees, for a term of one year, to coincide with the fiscal year of the village selected by and report to the Village Administrator and shall be responsible to the Mayor and Board of Trustees for high level administrative, technical and professional work in directing and supervising the administration of the Building and Zoning Department as listed above. The Building and Zoning Director, under the direction of the President and the Board of Trustees, shall manage the operations of the Building and Zoning Department as listed above.

(Prior Code, § 2-802)

(C) *General duties.* The duties and responsibilities of the Building and Zoning Director shall be as follows:

- (1) To plan, organize and coordinate the activities of the Building and Zoning Department;
- (2) To act as liaison between developers, builders, contractors and individuals and the administrative services they require;
- (3) To assist the Administrator in dealing with federal, state and regional officials, and developers to discuss community and economic development related issues;
- (4) To assist with the preparation, implementation, monitoring and revising of the village's comprehensive community master plan;
- (5) To coordinate the preparation and administration of the annual Department budget and capital improvement projects;
- (6) To perform the duties of Code Administrator, as set out in § 32.07 of this code of ordinances and the duties of Zoning Administrator;
- (7) To have responsibility for initiation and pursuit of all matters that are within the scope and jurisdiction of the Planning and Zoning Board of Appeals and Building Board of Appeals, and to provide on each matter referred, a written summary to the Board of Trustees supported by the findings of facts of the matter being considered;
- (8) To have responsibility for the coordination of all construction permits, for overseeing other inspectors, for the scheduling, performing and recording of inspections and for coordinating inspection efforts;
- (9) To submit a report to the Mayor and the Board of Trustees on monthly basis which contains the activities and data relating to the Department, and including comments and suggestions relating thereto;
- (10) To attend all meetings of the Board of Trustees and its related committees; and
- (11) To have responsibility for other duties as assigned and as the preceding are from time to time modified.

(Prior Code § 2-803)

(D) *Salary.* The salary or compensation of the Building and Zoning Director shall be such as is provided for by the President and the Board of Trustees.
(Prior Code, § 2-804)